

September 2, 2014 7:00-9:00

Attendees: Vince Bowen, Earl Clements, Chad Cooper, Meghan Cooper, Brian Los, Bill Melenberg, Brad Mielke, Micheal Moroskat, Gerry O'Donnell, Cam Worthing, Stuart York

1.0 Approval of agenda

Added 5.5 letter from resident
Added 5.6 summer program comments
Added 5.7 CRA income tax program
Brad MOVES Brian SECONDS

2.0 Approval of minutes

2.1 August 5, 2014 minutes

Micheal Lost the minutes. A draft will be developed and reviewed at the October meeting.

3.0 Reports

3.1 President's report

Gerry O'Donnell

Gerry discussed the required bylaw changes with Corporate Registry and the manager was very helpful. She recommended appropriate revisions. Gerry followed up with our auditor Jeff Bird regarding the change request by Corporate Registry and Jeff is following up with their lawyer re any implications.

The summer playground program ended very successfully. St Paul's recommended that the remaining funds be used for craft supplies and shirts for next year. Overall it was very successful. Ryan or Mark may provide additional feedback in a report. Gerry will follow up with thanks to St Paul's

CLIP grant was successful. We recieved \$13,000.

Moving along with the organization of the casino. There will be a volunteer table at Fall Fest to sign volunteers up for the required shifts over the 2-day casino.

Gerry filled out the insurance renewal forms. There is one plan through the EFCL that all communities pay their share of..

3.2 Treasurer's report

Chad Cooper

Casino \$1,500
General \$21,000
GIC \$37,000

Gerry asked to look at upping the allotment for the playground by \$10,000. Depending on the casino, it is possible, but would be tight. Operating grants are close to expenses, plus additional costs that we incur through special projects. Chad does not see a reason to

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increase the funding at this point. His suggestion is to keep the commitment at this point and review in bathe future after the casino and further fundraising.

If we up the amount, there is a larger amount that the fund raisers can quote as community support. Also, the city matches all donations, so an extra 5 k is an extra 10k. This is most important when speaking with the other potential donors such as community organizations (as well as large companies).

With commitments from the city for funding, we are left with \$6,000 after next years estimated expenses without going into the GIC. The funds would be required to be paid by December 1, 2015 for construction in 2016. There will be another round of grants from the city by this point.

We will also be receiving approximately \$75,000 from AGLC for our allocation at the end of the 1st Qtr 2015 as a result of our scheduled Feb 20-21, 2015 casino event.

Gerry MOVES to raise our commitment for funding of the playground renewal project by \$5,000 to a total of \$15,000. Vince SECONDS. There was further discussion about the availability of the \$37K GIC and matching of funds. We have not used the GIC in almost 2 years. None opposed. PASSED.

3.3 Civics report

Cassandra Haraba

Some feedback received from Cassandra this month via emails. No report for this month.

3.4 City of Edmonton

Stuart York

Small shuffle in Stu's branch. Forestry is now within their business unit. There will also be additional staff in supervisory roles in the branch. We may see one or two people at the community or a shuffle of existing staff.

Would be interested in seeing feedback from the summer program. Stu will be on a committee this year reviewing the programming at its allocation. Is also interested in using our program as a model and example for discussion as well. He thinks it is an excellent example. Stu will tell the city that communities need to be told about Greenshack approvals earlier in 2015. Gerry agreed to have the report from St. Pauls forwarded to Stu.

There is a number of new programs coming out that Stu does not have information for yet.

Summer programs for the year were well attended across the region (90% full).

3.5 St Paul's Youth Group

Dudley/Amy Croy

No representative for this meeting.

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4.0 Old business

4.1 Summer Playground update

Ryan Young

Will begin planning for next year. Will be doubling supervisory staff for next year. One male and one female. Increase craft activities. Will be combining with Westminster Junior High which has volunteers for school credit. It will likely be good to have even if we get a greenshack program because it will likely be only a half day, which is what most communities had this year that had a greenshack.

4.2 Recreation Centre renovations (Equipment Room)

Cam/Brad

We got a report that said we had to ventilate the equipment room. Cam talked to an engineer. Suggestion was a heat recovery ventilator, which may be pricey. Cam is looking into options e.g. A larger door. Technically we currently should not be storing gas powered equipment, which we are (because we do not have the proper ventilation). There are also fire prevention issues, e.g. The ceiling in the room. The block interior wall should be fine. Another option is an external shed outside of the rink shack. There may be issues with putting a new structure on parkland, from the city. There are collapsible "Sea cans" that we could temporarily construct during the winter and store equipment inside. No permit is required for a shed of less than 100 square feet, but would be permanent and easily broken into. A metal structure would be more secure.

Sea can is available at Princess Auto for potentially less than \$500.

Stu's suggestion is to write it up and ask the city for a permit.

Cam and Brad will look into solutions. They will bring it to the next meeting.

Cam had a meeting planned with the security company regarding the rec centre; however, the meeting was postponed, so will update next month.

4.3 Sec Surveillance Camera system update

Brad

Brad researched cameras. Leading suggestion was to go with an off the shelf solution with a system from Costo. It includes one digital recorder and eight cameras for \$450. Brad outlined a layout solution to cover the three access points for the building without having a camera pointing at the spray park. He also went through additional locations, including within the Rec centre. The solution has 6 cameras plus two on reserve in case of problems due to the cold weather. There is 6 days of recording capacity for 8 cameras, so with only 6 cameras on motion activation, we may get more time. This will also allow us to begin without internet access, which would incur additional costs.

Installation will be awkward because of the new insulation in the attic, but should be not a big problem.

Following the discussion, there were no concerns raised, so they will proceed with the acquisition and installation.

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4.4 Website upgrade proposal

Heather/Marissa

No update available.

4.5 Playground and Park Renewal project status update

Brad/Vince

Not a lot of success recruiting more people to the committee. Again only had the two of them at the latest meeting. Another event is advertised in the newsletter for Tuesday, September 23 at 7:30. It is also on the back of the information card going out with the membership drive.

There will be material dropped off at the school for advertising as well. Additional advertising and information will be presented at Fall Fest.

Will also try to get some time at the parent advisory committee at the school.

No update this month with the city's project manager. We are ready to go with the project manager, but they manager has not had time. There are also other communities in the same situation. Stu has been pushing for us with the project management department regarding the timelines and deadlines (since we are delayed because of the city).

The current deadline for the next submission is October 1; however, we require the plans from the city. So we will push to have an extended submission deadline.

4.6 Grow Forward Grovenor – status update

Brian/Micheal

Great growing season. The garden is now done. The grapes are trellised and we have 2 plums on huge plum tree.

4.7 Fallfest status update (incl Draw Prize request)

Travis/Gerry

Planning is moving along. Travis has asked for help with setup beginning at noon. Festivities begin at 4:00. Chad is gone all next week, so payments should be arranged before Friday so the appropriate payments can be made.

Brad is coordinating food through Cafe Rista. Otherwise he will be getting the food. Chris has again offered to prep and cook for us on the Saturday.

There have been some lessons learned from last year that will be implemented. Question of when food service should begin: 4:30. Will be begin cooking at 3:30 and stockpile food in chafing dishes.

The local businesses have been canvassed and quite a few prizes have been collected.

City will come with a fun bag to do activities. We need a volunteer to help and the name needs to be submitted prior to the event or the city will not come. Someone will follow up with potential volunteers. Bill advised that he thinks his son Mark could be available to volunteer and will advise Stu asap.

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4.8 2014 Goals and Objectives - Quarterly update **All**
Deferred until next meeting.

4.9 Bylaws - required amendments **Gerry**
See President's report.

We need to approve the revised bylaws. The only change from the previous version is the reference to audit instead of review.

Chad MOVES Brad SECONDED. All in favour. APPROVED. Gerry will submit to AB Registries in the morning.

4.10 Casino – status update **Gerry**
There was some discussion of the share of our casino. Is it paid based on the quarter we work or an average of the year for all groups? Gerry will check on this with the AGLC. This may affect our earnings from this.

February 20 and 21 11:00 am to 3:45 am. Extended hours from last year.

Christine Worthing has volunteered to be the coordinator as long as there is help arranging volunteers. There will be a table set up at Fall Fest requesting volunteers. Will also need to arrange casino trained professionals to oversee. The Board has expressed their gratitude for her volunteering to take over the casino coordinator role.

5.0 New business

5.1 Sidewalk damage in front of Hall **Gerry/Cam**
There is new mess on the sidewalk in front of the hall. It is. Plaster of Paris from a playgroup that rented the hall. Cam will bring a pressure washer to clean it up.

5.2 Membership Drive **Brian**
Packages will be distributed at the hall on Saturday. Cam confirmed that the hall is available.

There are between 20 and 30 houses for each route. Brian is looking for at least 10 or 12 canvassers.

There is now a way to purchase a membership online with the EFCL using PayPal.

5.3 Winter newsletter content **Meghan**
Will go out at the beginning of November, content will be due October 1.

In addition to the regular content.
Article on the origin of the name Grovenor.
Playground message.
AGM meeting notice.

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Ice rink operating hours and projected opening and closing dates depending on conditions. Wrap up article on the construction. Agreed not to be a public relations announcement for Standard Gen as there have been numerous complaints or concerns regarding work quality received from residents.

5.4 Letter from resident

Speed zones for the school zones

Mrs Schneider has been a long term resident. They have seen people peddling the alleys looking in garages. They have concerns. Message has been to report the suspicious activity to police. Even if small. Earl will reiterate this message again in there next newsletter.

5.5 Summer program comments

See previous.

Programs were well attended.

The last program to rent the hall requested Alastair to come to clean up afterwards and they left the hall in a state. It was a city run program. Board suggested that Cam ask the city for reimbursement. As well as follow up with Stu. The request was also not run through Cam. Agreed that Cam needs to advise Alastair not to repeat this again.

5.6 CRA income tax program

Federal program asking if there is a demand for aid for people that are unable to file taxes on their own. The CRA Will partner with organizations such as the community league to help residents file their taxes. Earl said he would think about and advise, as he had done this before.

6.0 Next meeting – October 7, 2014