

January 6, 2015 7:00-9:00

**In attendance:** Vince Bowen, Kersh Naidoo, Brian Los, Bill Melenberg, Brad Mielke, Micheal Moroskat, Gerry O'Donnell, Kara Little, Chad Cooper.  
Kara\_little@yahoo.com

Began with a round table of introductions.

## **1.0 Approval of agenda**

No additions.

Bill MOVES. Brian SECONDS. APPROVED.

## **2.0 Approval of minutes**

### **2.1 Nov 4, 2014 minutes**

Brad MOVES. Vince SECONDS. APPROVED.

### **2.2 Dec 2, 2014 AGM minutes (review only)**

Not complete yet. Will be complete for the next meeting.

## **3.0 Reports**

### **3.1 President's report**

**Gerry**

There are still several positions vacant on the board. We will be looking to fill these. Welcomed Kersh and Rosa to the board as well as Christine as casino coordinator.

The AGM did not get the attendance that we were hoping for, partially due to cold weather. Despite this, there was a lot of enthusiasm, successful Board elections completed, 2013-14 financial statements approved

Gerry reiterated that we are all volunteers and will work together as a team supporting each other to achieve the goals that we set for the year. If a board member is in need of assistance, they should ask for help sooner than later. As done last year, we need to approve a revised set of goals and objectives for 2015 and review status on a quarterly basis.

In the yearend statements, there were a couple of items that probably should have been separated for expenditures in the income statement, but nothing major.

Still looking for a second VP, a sports coordinator (Rosa and Debbie are going to try to fill the gap in the meantime), social director, program director and three directors at large. There is also currently still no one identified as the lead person to plan the Fall Fest for September. This is a major event that will need a lead on the planning. Angie Resendes said she will help again and Travis said he would be available to provide assistance to the event coordinators. Brad has also indicated that he will not be able to take the lead on the food this year, but that Chris from Café Rista would be available to assist again. Vince suggested adding a piece in the newsletter and that he would bring it up at the next parent meeting at the school asking for a volunteer(s).

The program director is also important for grant application writing throughout the year.

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Kara has indicated that she would be interested in the website and social media portfolios.

Gerry will write a piece for the newsletter looking for Fall Fest volunteers.

Gerry recently completed the Society Act's annual return; has signed it and will submit it with the newly approved financial statements together with the revised Board contact list for 2015.

Graffiti: it is still an ongoing problem. It looks like the graffiti may be getting worse. We need to clean it up as well as take preventative actions (surveillance system).

Gerry has sent a letter to get approval from the AGLC to use a portion of our casino money for the playground renewal project.

The new equipment shed from NAIT and Rec Centre sign have been installed and look great. The surveillance system has been purchased and Brad said it is ready to install. Kersh has volunteered a computer monitor for the system.

**3.2 Treasurer's report**

General \$13,000  
Casino \$450  
GIC \$37,000

*Chad (for Rosa)*

Finances are in good shape. Will be getting a casino payment this year and are hoping for a grant to come in for the Rec Centre improvements.

**3.3 Civics report**

Nothing to report this month.

**Cassandra**

**3.4 City of Edmonton**

No update this month.

**Stuart**

**4.0 Old business**

**4.1 Recreation Centre renovations**

**Cam/Brad**

Already starting to see damage on the new equipment shed door. Pucks are being shot at the door. The shed needs a ramp. Brad has proposed to have a ramp that can be raised over the door when not in use. This will protect the shed and allow a secondary locking mechanism through use of a padlock. Brad estimates approximately \$250 will be needed to build a ramp.

Brad also suggested purchasing some material to make targets for the large fence to give players something to shoot at and take their attention off of shooting at the building facilities.

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**4.2 Sec Surveillance Camera system for Hall and Rec Centre**

**Brad**

All Brad needs to install the system is a monitor, which Kersh is going to kindly provide. Brad and Cam are also going to purchase some cages for the camera before installing the cameras so they are not easily damaged.

Will also need some signage indicating that there are closed circuit cameras in operation. Gerry agreed to purchase these and provide to Brad.

The shed still needs paint. It is only primed thus far.

Discussed other ideas for our graffiti problem, such as a mural. Vince agreed to follow up to contact the person who offered to paint this previously.

**4.3 Website upgrade proposal**

**Heather**

No update from Heather yet.

Kara went over some options that are available for cheaper alternatives for our website at \$50 per month.

Bill advised that our current web service provider has ownership of our domain name. This may be an issue. We may have to change our web name. Kara agreed to follow up with Heather. Gerry will send a note to Heather as well to initiate contact between Kara and Heather.

**4.4 Playground and Park Renewal project status update**

**Brad/Vince**

Have applied for a \$50,000 grant from Blue Cross. Blue Cross indicated that we were not successful.

Tried to do a small fundraiser with laugh and learn at the school, but this was not as successful as hoped.

We need broader Community involvement to get moving on the project. It will help to have an artist's rendering of the project to show what we are planning. Brad will follow up on the timelines with these milestones so he can plan for the next few months.

Gerry is looking to maybe expand our options for getting our message out for the need for support. He suggested getting the media involved.

Brad went through the process to update the board with what is involved, where we are at, and what is left to do.

We really need the city to allow us to begin discussions with the various service providers before we can move ahead with the heavy fundraisers. We need to have some material to take around to show what is being built.

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In order for the Governor school Parent Association to donate \$5,000 for the playground project, there must be some coordination with the community league and the AGLC. For example, an agreement between our two organizations. There needs to be approval from the AGLC before the casino money can be used this way. Vince asked Gerry to provide a letter to their treasurer. Gerry agreed to provide this ASAP.

#### **4.5 Ice Rink status update**

**Frank/Gerry**

Some shut downs due to cold weather have been required. Overall, the rink maintenance personnel (Alastair lead), attendants (supervised by Danielle) and coordination by Frank Santiago have been going very well. Also see presidents report.

#### **4.6 Casino 2015 - status update**

**Christine**

February 20 and 21, 2015. Everything is planned out with a volunteer schedule in place and \$50 gift cards purchased for all volunteers.

Have all positions are filled. There are still a few backup volunteers that could be used in case there are cancellations.

#### **4.7 Volunteer Appreciation event**

**Gerry**

The turnout was not what was hoped for. Approximately 20 people (out of a potential 80) attended. Invitations were sent by various group leaders on several occasions, notices placed in social media, website, etc.

The event itself was excellent. There was great conversation, and great entertainment.

The Board discussed options for changing the concept for 2015:

Timing for next event?

- Middle of January x2
- End of October x1
- Mid November (between Fall Fest and the AGM) x4

Mid-November timing looks to be the favourite.

How do we want to do this year's event?

Current is Cafe Rista but is more expensive.

Option 2 is to go to a restaurant and only pay for those that attend.

Option 3 is food and drinks at the hall.

Almost unanimous agreement to support Cafe Rista with some tweaks to the planning – including get confirmations from invited attendees that will attend the event with a specified cut-off date to respond, and only order food for those people to cut down on costs and leftover food.

## **5.0 New business**

### **5.1 Transition to new Board**

**Gerry/All**

Need to ensure that any changes in positions will need to have transition of records, knowledge of policies, related issues, and follow up guidance as required.

### **5.2 Goals and Objectives - 2015**

**Gerry/All**

Gerry has a draft set drafted. Went through the highlights

- Successful casino
- Complete hall and rec centre renovations
- Support the playground renewal project
- Another great Fall Fest
- Increase membership totals
- Install AEDs At the hall and rec centre
- Sustain the grow forward Grovenor initiative
- Maintain sports programs
- Apply for Greenshack program
- Work with St. Paul's and north Glenora for playground program again
- Upgrade the website
- Continue to utilize social media
- Increase advertising revenue for newsletter
- Renew community swimming program
- Increase utilization of the Hall
- Continue to maintain the hall facilities as required
- Apply for grants where appropriate and available.
- Invite Councilor McKeen to another hall meeting
- Continue neighbourhood watch program
- Improve our graffiti situation

### **5.3 Draft Budget for 2015**

**Gerry/Rosa**

Will be presented at the next meeting. It will be sent out electronically prior to the meeting.

### **5.4 Changing of Signing Authorities**

**Gerry/Rosa**

Will need to update the signing authority for 2015 at TD Canada Trust. Chad has made initial contact and Gerry will follow up.

### **5.5 Potential new programs for 2015**

**All**

Senior's program - Brian met a local lady in the neighbourhood that provided a bunch of historical information. Has got some interest from people to head up a seniors historical society. There are a number of people in the neighbourhood with great historical information about the community.

Grovenor Community League  
**Board of Directors Meeting**  
Grovenor Community Hall

# Minutes

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**5.6 Newsletter – first edition**

**Bill**

Any context for the next edition is due first week in February. Gerry to provide Presidents message and volunteer request article.

Publication date is March 1.

**5.7 Other new business**

**6.0 Next meeting – Feb 3, 2015**