

Grovenor Community League  
**Board of Directors Meeting**

# Minutes

Grovenor Community Hall

September 05, 2017 ▪ 7:13 pm start

**Attended:** Allan Bly, Vince Bowen, Earl Clements, Brad Mielke, Kersh Naidoo, Brian Los, Bill Melenberg, Gerry O'Donnell, Shauna Richard, Mariette Seed, Tony Van Herk, Peggy Ward. Also, Christine Worthing. **Total=13 (11 members, + community member + City rep)**

**Regrets:** Heather Bolli, Rob Chaput, Rosa Ficko, Cassandra Haraba, Christine Johnston, Travis Watt, Cam Worthing.

## 1.0 Approval of agenda

- **September 05, 2017**

Vince MOVES and Tony SECONDS. Agenda APPROVED.

## 2.0 Approval of minutes

- **August 01, 2017**

Tony MOVES and Peggy SECONDS. August 01 minutes are APPROVED pending correction to amount paid to Ryan Weisser - \$2293.00.

## 3.0 Reports

### 3.1 Vice Presidents report

**Gerry & Kersh**


- Kersh thanks everyone for their time commitment over the summer needed to make things happen for Fall Fest.
- A flag is mentioned that was used last Fall Fest. It was reported that it had been safely placed in storage following the event last year.
- Gerry thanks Bill for providing another great newsletter.
- Gerry says that he will activate the protective coatings once the murals are complete.
- Gerry thanks Kersh, Angie and Travis for organizing Fall Fest, saying there will be a special fireworks (for Canada 150 celebration purposes), a new band and additional activities due to the playground being temporarily shut down.
- Gerry says Randy Boissonnault will make a speech at Fall Fest regarding the \$233,000 donation for the playground and Sarah Hoffman, our MLA, and our City Councilor, Scott McKeen will all be there as well to do the same. This is an important occasion.

### 3.2 Treasurer's report

**Peggy**

- Peggy reported that the casino money was transferred and the account balances are:
- General account - \$49,268.60.
  - Casino account - \$92,324.23.
- She also reports that \$75.50 in tip money from casino was received by Rosa (for deposit).
  - Allan informs that he has \$500 to give Peggy – a damage deposit not claimed that was in the box when he assumed facilities manager role. She will put into next financial year.
  - Peggy reports that August 31 was yearend.
  - Peggy needs contact info for the accountant, Jeff Bird. Gerry provided the contact information to Peggy at the meeting. Peggy will get a hold of him as soon as she receives latest bank statements.
  - ALGC has sent another casino report to be filled out for May 2016 - April 2017.

- Peggy filled out a form to pay for Direct Energy and Telus bills from casino account, that Gerry signed.
- She never heard back from Frank Santiago re the bag of money received previously from Barrett Kyle.

 **Action Item:** Peggy to complete casino report, and get in touch with accountant.

**3.3 Civics report**

**Cassandra**

Kersh reports that

- Cassandra is working with Highlands community concerning a big development there.
- She is still doing work on variances in Grovenor.
- The Mature Neighbourhood Overlay (MNO) is to be updated by City in September.
- It is pointed out there is information and revisiting of the West LRT line.
- Gerry received an invite from the city to nominate someone to participate in planning meetings, provide feedback and update the board re the west LRT line. Brad and Allan volunteered to participate, with Allan taking the lead role.
- The new LRT line is to be a different type of rail car, more tram like. It will go with traffic and abide by traffic lights.

 **Action Item:** Gerry to provide dates/framework to Brad and Allan.

**3.4 City of Edmonton**

**Shauna**


Shauna reported primarily on her two action items from last meeting (Aug.):

- Grovenor's spray park not being listed in a City publication is an oversight. Next year it will be included in the publication.
- She brought Fall Fest swag items. They are locked up in hall until event.
- Shauna hands out the Fall/Winter Priceless guide from City.

**4.0 Old business**

A general discussion took place about hall use and rentals.

- Shauna point out that we are to follow the EFCL tri-partite agreement.
- There is a difference between having programs and rentals.
- It is pointed out that we can't rent to businesses (such as Tupperware), that is not the purpose of the hall.
- It is intended to hold community programs.
- It is pointed out that EFCL says nothing about faith-based groups using the hall.
- It was suggested that we could give the hall for free, despite incurring maintenance costs.
- It was also suggested that for some events, we not call them rentals, but simply community programs and consider the funds paid as administrative overhead fees.

 **Action Item:** Gerry to check the previous two years' financial statements on how much was reported earned from the hall rentals.

**4.1 Facilities (Hall and Rec Centre) status update**

**Allan**

Allan reported that:

- The hoola hoop class interested in renting the hall decided not to due to the \$50 rate.
- Allan informs the board that he is interested in being responsible for maintenance as Facilities Director, but would like to farm out the hall booking portion.
- Allan proposes this become a paid position. Discussion ensues on this.

- When asked, Allan recommends the person be paid around \$300 a month. He would like to see an at home mom doing the job.
- He reports himself and Brian spent time installing a special reflective film in the back of the main sign out front, in behind the rails and the letters. Next, they want to change to reflective letters.
- A solar light on each side of the sign is mentioned as visibility is still not great.
- More instances of unauthorized access occurred at hall and rink in prior month.
- **Action Item:** Allan to change hall door pin-pad access code asap then notify renters.
- **Action Item:** Kersh happy to put sign up at Fall Fest for hall booking position.

**4.2 Playground and Park renewal project – status update**

**Brad**

Brad took the board outside to the playground construction site and reported that:

- The expected completion date is late October 2017
- The donor recognition sign has been done and will be placed in a new planting bed on the east boundary of the playground.
- The old equipment was taken out of the playground. Some will be reused by the City in other spaces.
- Due to sand being far deeper than expected, our contingency fund was impacted to bring the fill up to the appropriate level.
- A drainage system was installed and tested. The City inspected it.
- New LED lights are installed. Energizing the lights has proved difficult and the City is still investigating the issue.
- There is new curbing around the new sandbox. Old curbing around the perimeter.
- Compacted road crush will be used for surfacing.
- Blue Imp crates of new equipment have arrived, and are visible in the compound.
- The pilings will be installed soon, and that will mess up the site.
- The next work phase will be complete in 10 working days from today.
- Two picnic tables, a bike rack and new benches will appear.
- When the equipment installation is finalized, then the rubber surfacing material will be installed.
- The expected cost of the rubber surfacing will be around \$164,000.
- This will take another 10 days in a certain weather window.
- Then the general contractor will repair the landscaping and finish plantings as the weather allows.
- This will take all of September.
- The City agencies will be here to test.
- There will be much less sand than in the last playground.
- There will be a wheelchair access, even if we go to wood fibers temporarily (if rubber surface is delayed for the winter due to cold).
- If the rubber surface installation is delayed, a contingency plan is to install a Geotech liner filled with wood fiber chips as a temporary measure – at no cost to Grovenor.
- The playground is promised to open in October.
- There is an open site visit every Tuesday at 8:30 am. Brad can't go; Vince will try.

Also, Brad reported that:

- He is going to meet with David Hales from the City on Sept 22 to discuss how the City is addressing infill. He will be engaging him from a contractor's point of view.

- There is a false impression of who one is dealing with on infill projects in Grovenor – it is not project managers, but rather home owners or entrepreneurs. They lack the training and experience to manage a construction project in adherence to City bylaws and guidelines and this causes many negative impacts to the project and community.
- An environmental impact deposit will be discussed with David.
- They will work on what an environmental impact statement will look like for one residential site, as opposed to commercial.
- He found an infill team. Brad is working on getting them to place metal plates to prevent deep impressions on boulevard from big trucks.

**4.3 NPDP Agreement Approval** **Brad**

**Motion:** A motion is brought forth for the Grovenor board to approve the Neighbourhood Park Development Program agreement. This is our agreement with the City to accept NPDP funding (\$250,000) and match it.  
Tony MOVES, Vince SECONDS. Motion APPROVED.

**4.4 Sports report** **Rosa**

No report; Rosa absent.

**4.5 Grow Forward Garden Update** **Brian**

Brian reported that:

- There are still people taking items from the garden, there are still items left.
- It was a great success, a great growing year for the garden.
- The bike tour was a success. Over 50 bikes came to Grovenor.
- The sponsors did an awesome job. They were very organized and self-contained. They had food and giveaways.

**4.6 Communities in Bloom** **Brian**

Brian reports:

- His involvement with this is complete.
- There has been no further news on the wrap-up event.

**4.7 Clip Grant application status update** **Kersh**

Kersh reported that:

- He has no news, has sent many requests to Brent Jans and not heard back from him.

**4.8 Fall Fest update** **Kersh**

Kersh reported:

- That we are still shy a few volunteers.
- That it is all last-minute things that need attending to.
- CSS signed up for 15 volunteer spots. We want them to bring their families as well.
- We may fall short of children's activities; they are volunteer-dependent.
- Gerry is handling the food services.
- The liquor has been ordered and will be delivered.
- There was a hiccup with the fireworks, but it has been worked out. Wind interferes with fireworks more than rain. Extra was spent on fireworks this year due to Canada 150.
- The porta-potties, AGLC license, 50/50, and propane have all been taken care of.
- Rachel will be doing face painting.


**Action Item:** A grounds cleanup is slated at the hall for 6:00 pm, Friday, Sept 8.

**4.9 Murals update** **Vince/Gerry**

It was reposted that:

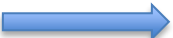
- The account with Ryan was settled last meeting.
- Conceptual ideas were provided by Ryan. Consensus was for the first design.
- He will add in more local elements to the galaxy design, and kid's handprints.
- He has started working on it.
- Regarding pictures taken of the school children for the last mural, the principal has said that if the faces of the children are not recognizable, then it's okay to use.
- The FOIP form that parents sign is brought up.

 **Action Item:** Vince will follow up with Ryan to ensure he finishes asap.

 **Action Item:** Vince to look at school children pictures of hand printing from Rob.

**4.10 Ice maintenance for 2017-18 season – status update** **Allan**

Allan reports that we need to advertise for a rink maintenance person.

 **Action Item:** Allan to post an ad for rink maintenance person.

**4.11 Greenshack/Joint Summer Playground programs - updates** **Allan**

Allan reported that:

- The summer programs are now finished and Rachel did a wonderful job with the Community League program. Space in the rec centre was cleared out for this and leftover craft items were given to her.
- Allan had issues with the City program. They seemed not to realize they were dealing with volunteers. Also, they left a mess and took the door key (tore it off its chain).

**4.12 Other old business** **All**

**5.0 New business**

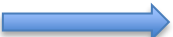
**5.1 Christine Worthing discusses her rental agreement** **Christine**

Christine asks that:

- Her per-use rate be reduced back to what it was, as it increased by 25% -- from \$20.00 to \$25.00 per use. She teaches jazzercise 2 x a day twice a week (Mon & Wed).
- She points out that she has a reduced rate for community league members, not charging them the \$25.00 enrollment fee.
- She points out that she is an active community league member, having volunteered in various capacities, and with the school.
- Kersh thanks Christine for speaking to us and says we won't decide tonight.
- He says we need to pause, assess our process and check with EFCL.

**5.2 Insurance for renters** **All**

- It is pointed out that renters now have to pay \$96 dollars for insurance for a birthday party. Some are deciding not to do this, and are cancelling their hall booking.
- Kersh believes that EFCL stipulates that short-term renters need to have insurance in addition to the hall.
- There are a reported 5 policies as part of the insurance arrangements coordinated by EFCL for community leagues to purchase.

 **Action Item:** Kersh to follow up on the insurance again, and possibly ask EFCL to join a meeting or comment.

**5.3 Other new business - None to report.** **All**

Meeting adjourned at 9:13 pm.

**6.0 Next meeting – October 03, 2017, 7:00 pm.**