

Grovenor Community League
Board of Directors Meeting

Minutes

Grovenor Community Hall

January 09, 2018 ▪ 7:08 pm start

Attended: Allan Bly, Vince Bowen, Rob Chaput, Gerry O'Donnell, Brian Los, Bill Melenberg, Kersh Naidoo, Mariette Seed, Tony Van Herk, John Yule Peggy Ward. NRC – Margaret Smith.
Total =12 (11 members + City rep)

Regrets: Heather Bolli, Earl Clements, Brad Mielke, Rosa Ficko, Cassandra Haraba, Travis Watt.

1.0 Approval of agenda

- **January 09, 2018**

Vince MOVES and Peggy SECONDS. Agenda is APPROVED.

2.0 Approval of minutes

- **November 07, 2017**

Bill MOVES and Brian SECONDS the November 07 minutes be approved pending edits to Tony's Solar update section (it was an added agenda item in November).

3.0 Reports

3.1 Vice Presidents report

Gerry & Kersh

Gerry states:

- He welcomes the new board including John Yule and Margaret Smith and asks for everyone around the table to introduce themselves and their roles.
- He is really looking forward to this year. He really likes this board that we have.
- He thanks Kersh for completing all the outstanding CLIP reports (which is a big job).
- He thanks Allan for all the work keeping the ice rinks running. He knows it is a demanding job.
- He thanks Mariette for the updated 2018 contact listing, AGM and November minutes, and Action item listing.
- We had an excellent fun filled Volunteer appreciation night in November, and a good AGM meeting in December with a great slate.
- Grovenor received a \$300 donation courtesy of Brian Ficko and Epcor's Helping Hand grant.
- We received feedback on our CLIP reports with a nice letter from the City saying we are in good standing. Still waiting for reply from the city re our 2017 suggested changes.
- Due to the need for further feedback on our CLIP grant funding outstanding, we will need to defer the 2018 budget until the next meeting.
- He received an email from N. Glenora re hiring a student again for the joint summer program and Gerry and Kersh provided feedback and questions to Ryan regarding his proposals for 2018.

Kersh says:

- Thank you to everyone for all their hard work last year, and that he is looking forward to 2018. He welcomes John Yule aboard.
- He acknowledges all the work being done over at the rec centre.
- That the CLIP grants were a group effort with help from Gerry & Peggy.

- Thank you to the City for the extensions on the CLIP grant reconciliations, and specifically to Mary Catherine.
- Hopefully the City will help with future grants for the rink & solar project.
- That he wishes we had more community residents at the AGM.
- In reviewing the goals today, he is looking forward to meeting our goals with a board that has had great progress on them through 2017.
- Thank you to everyone for their contribution.

3.2 Treasurer's report

Peggy

Peggy reported that:

- We have a higher water bill from December, due to the flooding of the rinks.
- To more thoroughly compare costs, she needs access to past records.
- There are 2 water meters at the rink. One is for flooding, one regular one. The rink one has a lower rate. There is no drainage rate at the rink.
- She still wonders if Frank Santiago has a bag of money. Allan advises that the money was received last year from Barrett, so this matter has been closed,
- Miriam, the new hall coordinator, has not yet been paid. Peggy hasn't rec'd time sheet.
- Account balances are:
 - General account - \$37,693.58
 - Casino account - \$60,779.26
 - Total - \$98,472.84

Action Item: For Peggy to get binders from Kersh.

Action Item: For Peggy to get invoice from Miriam to pay her.

Action Item: For Tony to look at past water rates/bills.

3.3 Civics report

Cassandra

There is no formal report from Cassandra, but it is mentioned that:

- Applications for rezoning came directly to us in Mid-December.
- A formal rezoning application that was from Bill Hill's former property at 14503 Stony Plain Rd (south of). Final development details are yet to come. It could have been a historical site. Cassandra advised earlier that she was going to ask one of the area residents to directly reach out to the city with any concerns.

3.4 City of Edmonton

Margaret

Margaret Smith, our new NCR coordinator, in her first meeting with Grovenor had little to report save for mentioning that:

- The summer student hiring deadline is February 07 with a Federal grant.
- She has been working for the city for some years.
- She expects to be in her role with Grovenor for 3-years. Same cycle as a peace officer.
- She came from Poland in 1990.

4.0 Old business

4.1 Facilities (Hall and Rec Centre) status update

Allan

Allan reported that:

- The addition of Miriam to do all the hall bookings is a big weight off his shoulders.
- A sink is being put in the hall, a small laundry-style sink near the faucet & water heater.
- The AED (Automated External Defibrillator) has been stolen from the rec centre.

- Gerry has appealed to the Heart & Stroke Foundation for a replacement (they gave us one previously) and is still waiting to hear back from them.
- The adult pads have to be replaced on the device. There are no child pads.
- Rink staff training in use of the AED is discussed.
- It will be a good best practice to check the machine annually.
- CPR savers.com is mentioned as a possible grant source for an AED.
- There was a break-in at the hall in late December. No damage was noted. The door codes on the hall have since been changed.
- Storage capacity on the video system is limited to 48 hours, so no record of intrusion.
- He feels we should consider other security options for hall or upgrade to a commercial security system. A security business on the corner of 149 and SPR is mentioned.
- We are paying over \$100 a month for a business phone at hall that is rarely used.
- He would like to bring free Wi-Fi into the hall (Shaw Open) so we don't have to monitor.
- Possibly we could get the City Wi-Fi.

Action Item: For Allan to file police report on AED theft so insurance might cover it.

Action Item: For Margaret to talk to City OH&S re AED.

Action Item: For Margaret to look into possibility of Grovenor having free City WiFi.

Action Item: For Allan to email Margaret re WiFi, as a reminder.

4.2 Sports report

Rosa

Rob reported that:

- There is boy's indoor soccer currently being played.
- He & Gerry have implemented Saturday morning drop-in hockey from 11am-1 pm.
- He and Gerry will be organizing drop-in power skating Wednesdays at 4:30 pm.

4.3 Insurance for renters - update

Kersh

Kersh reported that:

- All types of renters need insurance. No exceptions.
- He checked with his own insurance company and it was not covered.
- On our website 2 insurance companies are listed and it is a very simple process (Allan states). The cost was \$95.00, and it takes 24 hours to get approved.
- It may be possible to add a rider on home insurance.

4.4 Rental rates for long term renters

Allan

Allan reports that:

- Miriam will collect from the long-term renters (yoga and jazzercise).
- We have 1-year agreements with them. As soon as these expire, the new system will be put in place.

Action Item: For the website to say, "check with home insurance" as an insurance option.

4.5 CLIP grant reports for 2013-14 & 2014-15 status

Kersh

See item 3.1 above

4.6 CLIP 2017 grant application status update

Kersh & Gerry

It was discussed that:

- The envelope to cover the rec centre was approved for the 2017 CLIP application (\$23,000).
- But the board had previously decided not to go the route of the envelope for the rec centre and Gerry had asked the city for guidance on deleting that item from the draft agreement and schedule (yet to be finalized).

A MOTION is put forth to proceed with the CLIP as is, except to remove the envelope. Moved by Tony; SECONDED by Peggy. Unanimously approved.

- Gerry and Kersh have yet to sign off on the final CLIP grant agreement.
- They will cancel the envelope item and we could apply for a different design for the rinks in 2018, subject to the board's review of the proposed design and subsequent approval.
- Current items needed are a new rink gate, shed, and the north wall of the shed could use work.

Action Item: For Kersh and Gerry to finalize and sign off on 2017 CLIP grant agreement from the city following further guidance from the city.

4.7 Ice maintenance for 2017-18 season update **Allan**

Allan reported that:

- A new sweeper had to be purchased for the hall as the old one quit working suddenly in November. The old one was repaired as two are often needed.
- Alistair maintains the quality of the ice.
- He is unclear if power skating is happening this Wednesday (tomorrow). He is told no; due to the cold weather forecast, it is being deferred for a week until Wednesday Jan 17 at 4:30 pm.
- Parents are asking about the Learn to Skate program. Apparently, we did not get selected by the city this year as a designated location.
- Having a fire pit at the rink is a big hit, has community appeal.
- An operating budget is still needed for hall. Gerry asks Allan for input before the next meeting that he will include.

4.8 Programs for 2018 **Gerry**

Gerry asks everyone for input regarding any potential new programs for 2018 that they feel would be beneficial for the community.

4.9 Archiving of papers update **Mariette**

Mariette:

- Requested board approval to spend approximately \$85.00 for shredding costs.
- Agrees to give Bill time to go through bags of papers before making shredding plans.

Action Item: Mariette to make shredding arrangements once she hears back from Bill.

Action Item: Bill to go through papers in bags at hall.

4.10 Other old business **All**

5.0 New business

5.1 Motions to accept new member and coordinator **All**

Vince MOVES and Bill SECONDS that both:

- John Yule be approved as a director at large. APPROVED.
- Rosa Ficko be approved as the 2018 casino coordinator. (Starting planning and documentation submissions for the next casino in early 2019.) APPROVED.

Action Item: For unfulfilled positions to be posted in newsletter, social media & website.

5.2 Draft Goals & Objectives - 2018 **Gerry/All**

Said document was distributed with the Jan 09 meeting materials. Gerry asks that any suggested changes/additions be directed to him.

5.3 Plus Plan for community league swimming pool use **Gerry**

With this program, community members can go to pools with their community league membership and get a 10 card pass or 20 % off packaged deals at select city pools. The City then sends the community leagues the bills for members' usage.

- Rob points out that Grovenor is not on the list at Jasper Place pool (currently closed for renovations).
- Gerry asks if we want to pay for the Plus Program.
- The price difference between the regular and the plus program is not known as the city's rep in charge did not provide this feedback yet as requested.

Action Item: Margaret to check out the price of the plus program.

Action Item: Margaret to look at why Grovenor members are not on the list of eligible users at Jasper Place.

Action Item: Gerry to review feedback from city when received and make a decision based on a comparison of costs and benefits. Agreed by Board.

5.4 Fall Fest date for 2018

All

- The board is asked to decide between September 8 or 15 with pros and cons weighed for both.
- It is decided that we would go with September 15, 2018 for our next Fall Fest.
- Setting the date now allows us to get our applications in early for fireworks, land use/permission from the City, equipment from the City, and for all the contractors/suppliers.

5.5 Proposed swap event with St. Paul's church

St. Paul's church is getting stuff dumped in their waste bin or on their parking lot quite regularly. Large items like couches, etc. They realize that people would like to see these items reused, but the church must take most items to the dump at their own expense. They proposed a swap meet with us. Gerry suggested tying it in with our Big Bin or community garage sale events. Kersh agrees to organize this as part of the big bin event.

- It is reported that First Church of God in Holyrood does this.
- A bin company called Local Waste is recommended for the big bins.

Action Item: Kersh to make arrangements with St. Paul's church.

5.6 Baby Programs

- This came about because of a new resident inquiry. Heather Bolli made suggestions via email that Gerry read to the board.
- It is stated that the public library has a lot of programs.

Action Item: Brian to ask Heather for a summary to put on the website, and to see if there is a potential volunteer point person or contact person for this program in Grovenor.

5.7 Solar Update (other new business)

Tony states that:

- The construction start of this project is still slated for mid-February.
- The total cost of the project is: 20,848.00
- The amount we have paid is: 2500.00
- The amount yet needed to pay for half is: 7924.00 (cheque needed tonight)
- There will be a 30% rebate.
- CLIP will be covering half of \$10,424 in a few weeks.
- 25-30% will be covered by an AMSP grant. (Alberta Energy Efficiency Grant)
- 25% (\$5212) will be covered by Grovenor out of the casino account.
- The company said not to be concerned about pucks from rink hitting solar panels.

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MOTION: To pay for the solar project as outlined by Tony, MOVED by Allan; SECONDED by Vince. APPROVED.

Action Item: Tony to pay Sky rider amount stated above.

Meeting adjourned at 8:50 pm.

6.0 Next meeting – February 06, 2018 ▪ 7:00 pm.