

Grovenor Community League
Board of Directors Meeting

Minutes

Grovenor Community Hall

April 03, 2018 ▪ 7:09 pm start

Attended: Allan Bly (late), Vince Bowen, Cassandra Haraba, Gerry O'Donnell, Bill Melenberg, Kersh Naidoo, Mariette Seed, Peggy Ward, Margaret Smith. Guest: Principal Cori Fraser

Total = 10

Regrets: Heather Bolli, Brad Mielke, Rosa Ficko, Tony Van Herk, John Yule, Rob Chaput, Brian Los, Earl Clements,

1.0 Approval of agenda

- **April 03, 2018**

Bill MOVES and Vince SECONDS. Agenda is APPROVED.

2.0 Approval of minutes

- **January 09, 2018**

Peggy MOVES and Bill SECONDS approval of the March 06 minutes. Minutes APPROVED.

3.0 Reports

3.1 Vice President's reports

Gerry & Kersh

- Gerry welcomed everyone and thanked them for attending.
- He thanked Bill for a great newsletter and for adding photos to help personalize it more.
- Gerry reported that both parents and kids thanked Rob and himself for offering skating lessons. He thanked Rob for also helping to coordinate the Saturday morning Drop-In Hockey program. We can build on these programs for next year's skating season.

Gerry further thanked:

- Allan for doing the contracts for the rink positions.
- Kersh for preparing and submitting the applications for CLIP and CLOG grants in 2018.
- Cassandra for her Civics and related work on LRT and development projects.
- Mariette for keeping the Action Item listing up to date.
- Peggy for her initiation of a monthly income statement for board reference.
- Gerry states we received a taxation assessment notice from the City for which we are exempt. The assessed value was \$726,500.
- Gerry filed the Annual Return which falls under the Societies Act.
- Gerry filed the CFEP Accountability Report for the Playground grant of \$125,000.
- He states the City auditor sent survey to be completed on the latest community project regarding the new playground. Gerry forwarded this to Brad who then filled it out. He thanked Brad for very diligently filling out the survey.
- Gerry mentions incident on City bus travelling through Grovenor area on St Plain Road from Jasper place terminal where a person was using bear spray and a few local residents couldn't get off the bus and were traumatized by this incident. Gerry sent a letter asking city to revisit their protocol. Supervisor called Gerry some months later to indicate that they have since looked at what changes could be made and will continue to review their protocol.

As for Kersh:

- He thanks everybody around the table and those not. For time commitment.
- He is hoping to add to the roster with a potential social director to have more hands to make lighter work for the committee.

- He echoed a lot of what Gerry stated.

3.2 Treasurer's report

Peggy

Peggy reported that:

- She has a new income statement.
- In future we hope to get it each month. It protects her and informs.
- If we talk about it and record items transparently, we are covering all the bases.
- The action item list is important.
- Account balances as of February 28, 2018 are:
 - Casino account - \$38, 820.
 - Casino account - \$31,952.

3.3 Civics report

Cassandra

- Ombudsman act was changed to include complaints against municipalities. Brand new on April 1. A 30 % rise in work load is expected. Free of charge.
- Rerouting to avoid expropriation near 142 St. What do they really want. They will get back to her.
- Blue Chicago building - Brad Kennedy and his team came up with a completely inappropriate proposal for the site. Council has said they are now going to demolish and are rezoning. Within the next 2 weeks the demolition will be done.
- Singletree, Sherry Shorten is changing the face of infill. She has worked in Holyrood. The work is being done with the community in mind.
- A meeting is scheduled for April for design charrette for discussion of community needs for the location. Singletree.
- At the city council meeting on March 21, not one person out of 100 was in agreement with the West valley project design as presented. This was reported in the Edmonton Journal this week.

3.4 City of Edmonton

Margaret

Margaret Smith reported on her action item:

- An email was sent to councilor McKeen's office.
- Famida Martin responded from Branch manager waste services. There will be some public engagement. No notices yet. She was very vague.
- Rachel Putt said it is not a concern.
- Cassandra says we should demand meetings.

Action item: Margaret to email Cassandra re: front street garbage collection.

Action item: Margaret to investigate alley issue concerning school.

Action item: Margaret to investigate for us to get a garbage can for front of hall.

Action item: Margaret to investigate Fall Fest permit.

4.0 Old business

4.1 Sports report

Rosa

Rosa absent; no report

4.2 Facilities (Hall and Rec Centre) status update

Allan

Allan reported that:

- The hall has been repainted.
- The skate and helmet donation program is under way.

- There is rack inside for holding the donated skates.
- Important that we have an operating budget for costs, water, labour. Costs are weather dependent. Based on previous best practices.
- Flood early in the morning going forward. Changing the scheduling of things.
- Some communities have gone to a Zamboni. He will look further into it.
- Support and maintenance of equipment is a major consideration
- Basic contractor may be way to go that has been done by volunteer.
- He put out posting for rink manager at beginning of year but went to old model.
- Now that we know what expenses are (for 2018), do we go back to the contractor.
- Secondary CLIP grant application possible.
- New contract instills on him the requirements which were reviewed by the executive.
- Name of Brent Ireland mentioned 780-903-5022, 780-454-5866.
- Wi Fi was installed in the hall in March. The password will change periodically.
- A flat fee of \$50.00 a month for 6 months; then up to \$80. Open DNS access that Allan is managing.
- Security cameras he feels necessary now that we have solar panels up. He has quotes.
- One quote is \$8400 for 8 cameras. The other is \$4900 for 6 cameras
- There is a control unit that will be locked up. Another network will have to join the two buildings.
- Dome cameras, interior & exterior, real time streaming, content storage offsite through their portal.
- No monthly fee.
- He feels we should revisit contractor route.
- Cassandra would like to see contract.
- Gerry couldn't find our historical ice maintenance contract, which is probably in the records cabinet and also on file with AGLC if required.

Action Item: Gerry to ask AGLC for copy of the old Grovenor ice maintenance contract to be sent.

4.3 Rec Centre 2017-18 Season final report **Allan**

See 4.2 above

4.4 Solar Project update **Gerry/Kersh**

Tony absent. No report.

4.5 Baby Program Update **Brian**

Brian absent; no report.

4.6 Joint Summer Program w/ N Glenora for 2018 **Kersh/Gerry**

Gerry mentions that:

- Ryan at N. Glenora has access to a fund to pay for new program that Gerry read in Ryan's outline.
- He has suggested we use this fund to help in the joint summer program as well as to provide work around our community league facility for first time young offenders. These first time young offenders are from minor crimes such as graffiti. Community and festival events possible under the supervision of the university student and two assistant high school students. The aurora fund for at-risk and visible minority youth. Part time or short-term work for summer.

- Ryan has budgeted for 2 youth for the summer. Edmonton youth justice committee society provides the name.
- Kersh is going to help hire the program students.
- Rob and Heather advertised for students to apply on social media and our website.
- Allan is not interested in being contact person for summer programs.
- We are happy with the regular joint program with North Glenora is offering as in past but need to locate a point person.

Action Item: For point person to be found for summer programs.

4.7 Newsletter archive online status update

Bill

- Bill forwarded all missing newsletters to Heather for newsletter a few weeks ago.
- He hasn't followed up yet.
- Newsletter went out and it got around this last issue.
- More photos work well in newsletter. He is moving to a 12 page issue.

4.8 Board Leadership Conference update

Peggy/Rob

Peggy reported that:

- She appreciated being able to go to conference.
- She learned the difference between a contract person and an employee.
- A contract person sets their own hours, buys their own cleaning supplies.
- An ice rink maintenance company would show up with their own equipment.
- It is how we are treating them. If treated like an employee, they are considered an employee.
- Company contracted to clean ice could possibly save us money.
- Gerry states the ice was done by a contractor at one point but he had to pull out a few years ago. He provided his contact information to Allan at the meeting.
- Also see item 3.2 above.

4.9 West Valley line update

Gerry/Cassandra

4.10 Proposed Change to Garbage Pick-up by City – update

Gerry

4.11 Emails to be set-up for Board – status update

Rob/Heather

4.12 Other old business

All

5.0 Action Items update

6.0 New business

6.1 Principal Cori Fraser reports on Grovenor school

Gerry

Principal Fraser reported that:

- Things are going well over at the school. Vince attends the PACC meetings as liaison.
- Rink access is appreciated. Helmet & skate collection to use and share will be helpful. Skating lessons posted on School Zone.
- They are looking forward to using the playground without snow. They had a bit of use last fall. It was a big hit with the students.
- Front entrance way of school is getting work. The front doors are getting redone. We may look closed, but we are open.
- Next year we will start with all new furniture. The inside has all been painted with new lighting. It looks new, a place to be proud of.
- Asbestos abatement project is underway.

- The gym doors are being worked on. This is all being paid for by the district. Surplus money is going back, being invested into infrastructure.
- April 16 is pre-enrollment date for fall session. Electronic enrollment goes up until then. Projected for similar count of 180 total.
- Tracking of in Grovenor and outside of Grovenor breakdown is asked for. Cori estimates 60/40. She will look into it.
- The current kindergarten class-size average is 23 or 24. Current fall enrollment is at 17. Grovenor kids have to be taken as this is their designated school.
- The library is being used as instructional space. They are just managing with the status quo space-wise
- Kindergarten is half day. They use the library in the mornings. The rest of student body uses it in the afternoon.
- The lane on other side of the school, the City of Edmonton wants to close half of it. This limits access to the school amenities such as garbage and parking area.
- Kersh and Cassandra have some involvement with this situation. They will look into it.
- Cori is not fully informed of what they are going to do and doesn't have a contact person.
- It is a rezoning issue.
- Cassandra will dig up email and work on a response. Public hearings need to be considered.
- The lifetime date of Grovenor school is asked. She is not aware of that.
- There are a few old building issues, but overall, it is a good building, she states.
- Gerry asks if the board can do anything to assist the school. Not at this time, Cori says.
- Maintenance of the flower boxes over the summer has already been agreed to.
- PACC is helping to raise money.
- There is a need for reading support. Volunteers to read with kids would be appreciated. Reliable and predictable volunteers. They can come straight to the school to volunteer to fill out the form.
- There is a need for hats and mittens. She welcomes donations of those items.
- A home for the buddy bench has been discussed with Brad. She would like to see it attached to a lamppost or something, so it doesn't get stolen.
- It is temporarily being housed at the front of the school, inside.

Action Item: Kersh/Cassandra to look into limited lane access for school.

Action Item: Cori to forward Bill volunteer information to mention in newsletter.

Action Item: Cori to remind Brad about a location for the buddy bench.

Action Item: Bill to remind Cori of updates for the Grovenor newsletter.

6.2 May 5th Big Bin event - update

Kersh

Kersh reported that:

- The date is confirmed for this event.
- St. Paul's will help with the collection of the larger items and help with the neighbourhood swap component that was added this year.

6.3 Aldritt development at St. Plain Rd & 142 St.

Gerry

Refer to Civics report 3.3 for details.

6.4 CLOG and CLIP grant applications for 2018 – status update

Gerry/All

Kersh reported that:

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- He is busy doing major grant applications, and the CLIP and CLOG grants are in.
- Brett from City asked for quotes, which is new for CLIP grant requests. We previously never included quotes but gave estimates. We hope to do the same this year. The application is in. We may have to adjust our process on this year's and future requests.
- The reviewers are changing their process. We might need to change ours.
- We might need to pay up front and then get reimbursed; but then might not get reimbursed for some items.
- Gerry adds that this is very meaningful for us from a financial perspective.

Action Item: Margaret to check into CLIP and CLOG monies as Gerry received an email two months ago saying the funds were coming.

6.5 Planning for Playground grand opening

Gerry/Brad

- Brad has suggested mid-June.
- Then it will make the newsletter.
- Vince will help promote.

6.6 Other new business

All

Adjourned 9:20 pm

7.0 Next meeting – May 1, 2018 ▪ 7:00 pm

Please see 2 other documents attached below – Civics report& Financial report.

Submitted by:

Cassandra Haraba, B.A., M.A., LL.B., Barrister and Solicitor
Chair, Civics and Development Issues, Grovenor Community League

The Provincial Ombudsman can now hear complaints against municipal departments

<https://www.ombudsman.ab.ca/faqs/>

This is from the website above:

“As of April 1, 2018, the Ombudsman’s powers have expanded to include complaints against municipalities.

Seeking Answers About the Ombudsman and Municipalities?

If you have a question, the answer may already be here for you.

As of April 1, 2018, the Ombudsman will have the ability to review complaints about municipalities and if warranted, initiate investigations into unfair treatment about municipal decisions and decision-making processes.

Below are Frequently Asked Questions that explain the role of the Ombudsman and how it affects municipalities.

What do I need to know about the Alberta Ombudsman?

The Ombudsman is an independent Officer of the Legislative Assembly of Alberta, a role brought into force in 1967 when the Ombudsman Act was proclaimed by the Alberta government. The Ombudsman is impartial, operating independently from the Alberta government, political parties and individual elected officials. The Ombudsman is approachable, responsive and offers services free of charge.

What does the Ombudsman do?

The Alberta Ombudsman responds to complaints of unfair treatment by departments or agencies within the Ombudsman’s jurisdiction. After April 1, 2018 these will include: provincial and municipal government authorities, self-regulated health professions, the patient concerns resolution process of Alberta Health Services and designated professional organizations.

What types of complaints will the Ombudsman review?

The Ombudsman will have the authority to investigate complaints from individuals who feel they have been treated unfairly by a municipality. We are the office of last resort. Complainants must go through any relevant appeal or review process before the Ombudsman can investigate.

What will the Ombudsman's office do when they receive a complaint involving a municipality?

The process for complaints about a municipality will be similar to the process the Ombudsman's office currently uses for dealing with complaints now. All complaints will be reviewed and the Ombudsman will determine whether we have jurisdiction to investigate. If we do, investigators will consider the appropriate avenue for investigation based on the details of the complaint that are provided. More information on how a complaint is handled can be found on our website here:

<https://www.ombudsman.ab.ca/complaints/make-a-written-complaint/>

Will the Ombudsman investigate a complaint regarding the decision of a municipality, prior to April 1, 2018?

No. On April 1, 2018, amendments to the Municipal Government Act pertaining to the Ombudsman take effect and our jurisdiction expands to include municipalities.

Who will be notified when an investigation of a municipal complaint occurs?

Once an investigation is launched and staff from the Ombudsman's office have conducted an initial interview with the complainant, the municipal office may be contacted. Through the course of the investigation, the Ombudsman will work with both the complainant and municipal department in an objective and neutral way. At the conclusion of the investigation, recommendations are made to the administrative head of the municipality and the complainant is notified. The Ombudsman may choose to notify the Minister of Municipal Affairs of recommendations in relation to an investigation involving a municipality.

If the Ombudsman conducts an investigation and the complainant is still dissatisfied, what options are available to them?

The Ombudsman's office is the office of last resort. The proceedings or decisions of the Ombudsman cannot be challenged in any court.

What can a municipal office do to prepare for upcoming work with the Alberta Ombudsman?

There are many tools and resources available to the public and to authorities within our jurisdiction to educate staff on the role of the Alberta Ombudsman. New print materials for municipalities will soon be found on our website. These will include:

Brochures

Municipal Frequently Asked Questions (pdf)

An updated Administrative Fairness Guidebook

We also conduct regular Outreach events to spread awareness of our office.

Municipal Affairs, in partnership with the Alberta Association of Municipal Districts and Counties (AAMDC) and Alberta Urban Municipalities Association (AUMA), has prepared tools designed to aid municipalities in the implementation of the amendments to the Municipal Government

Act (MGA). These include:

[MGA Legislative Checklist](#)

An important resource indicating the changes that have been made to the MGA and what key dates actions need to be taken by to be in compliance with the act.

MGA Implementation Fact Sheets

One to two page briefs on the different changes to the MGA that covers what's changed, what municipalities need to do, when the changes take place and what resources are available to assist. They also cover a wide range of topics in the areas of governance, planning, and taxation and assessment.

Municipal Resource Handbook

This handbook covers an overview of the responsibilities of municipal councillors and is intended to help the powers and duties of a municipal council as a whole and for individual councillors.

For additional tools, including the Councillor Code of Conduct: A Guide for Municipalities, Municipal Affairs has created a resources page to support Municipal Government Act change management.

Click [here](#) to review.

What has the Alberta Ombudsman's office done to prepare?

In 2017, the office initiated a jurisdictional scan of other provincial Ombudsman offices who have jurisdiction over municipalities. A business analysis was conducted to assess the impact of the expanded jurisdiction in those provinces and to formulate predictions in Alberta. It was determined that the Ombudsman can expect at least a 30% increase in complaints with the addition of Alberta's approximately 350 municipalities. As such, the Ombudsman's office has undertaken an organization-wide initiative dedicated to improving operations, adding to our staff complement and strategic changes in outreach and communication.

We have recently reached out to Municipal Affairs to share more about the Ombudsman's role, and coordinate the delivery of training workshops for our staff. Our office is engaged in events organized by the Local Government Administration Association of Alberta (LGAA), Alberta Urban Municipalities Association (AUMA) and the Alberta Rural Municipal Administrators' Association (ARMAA) and we continue to prioritize outreach with other stakeholders. We value the open exchange of information and a shared understanding of roles, moving forward.

Please continue to check our website frequently for resource materials and learning opportunities available to you.

West LRT

I've been talking to the owners of the building on the northwest corner of 142 and Stony, who contacted me after the LRT public hearing. They hesitate to oppose expropriation for various reasons of their own. They are considering the point and will get back to me.

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Blue Chicago

The Blue Chicago has raised its head (see the email copied below).

Over the past couple of years I've been drawing together the Grovenor residents on the south side of Stony and keeping Glenora in the loop about developments proposed at the Blue Chicago site.

I have worked hard to establish with the city and developer's representative that we will be holding this development to the terms of the Transit Oriented Development Guidelines. The original designs did not comply at all.

I'm hoping the Singletree approach will help establish a baseline for good development and (this is the big rub) for good public engagement.

In the interim, I worked on the Holyrood DC2 in the fall. The arguments and successes in that case I hope will assist with the Blue Chicago.

Also, the Good Neighbour agreement in the case of Century Park from last spring is an idea to keep at the forefront (a way of mitigating construction problems).

I fail to comprehend Aldritt's statement that they were waiting for LRT to be approved and are suddenly becoming a good neighbour. LRT was already approved - in 2011. The difference is that there might be funding now (but then again, there might not).

Glenora is an equally affected community league. We work with them on this type of development. I will forward the Aldritt email to them to make sure they have been contacted and to make working arrangements.

We can be satisfied knowing that Grovenor has a solid reputation as an intelligent and informed community. We have been advised to keep doing what we are doing (the word from downtown).

From: David Benjestorf <DBenjestorf@alldrittgroup.com>

Date: Thu, 29 Mar 2018 00:52:16 +0000

To: 'president@grovenor.ca' <president@grovenor.ca>

Cc: 'Nola Kilmartin' <nola.k@kennedycreates.com>; Dennis Schmidt <DSchmidt@alldrittgroup.com>

Subject: Update: SW Corner of Stony Plain Road and 142 Street

Hello

Further to our previous discussions with the Grovenor Community League on redevelopment of our lands at the SW corner of 142 Street and Stony Plain Road (collectively the "Lands"), I want to keep you updated as new information becomes available. With City Council formally endorsing the West LRT Plan, we're looking to advance the rezoning application for these Lands.

The next step in the process is demolition of 10140- 142 Street (known by many as the "Blue Chicago") and 14209 Stony Plain Road (referred to as the "Bella Building"). More specifically, the demolition for both the Blue Chicago and Bella Building includes the following:

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Remediation has been completed (ie. as is common in buildings of this age, there was asbestos in the insulation, lead paint on the walls, etc...) and was certified a few weeks ago;

All utilities have been disconnected;

All remaining permits have been applied for and are expected to be in hand in short order;

As I understand things at this point, the buildings will be coming down in next 2 weeks or so. The primary demolition will likely occur on a weekend (ideally in one day) so that traffic disruptions will be minimized. All of the debris will then be hauled to a landfill site;

Our contractor will then fill the excavations with clay/dirt and rough grade the site so that it reasonably drains;

The interim construction fence will be removed thereafter and a white wooden fence will be constructed around the site (to keep people from dumping garbage on it, using it as a parking lot, etc.); and

When sod is available in the spring, we will top soil the site, plant sod, and maintain the area as a green space, providing a visual amenity to the area in the interim;

I have attached a couple images below of a similar treatment which we completed last year on our 124 Street and 105 Avenue as an example of what the site will look like until we're ready to move forward with redevelopment.

With the above in process, we will engage in further discussions (including our consultant Kennedy Architecture) with the Grovenor Community League, area residents and City of Edmonton as we work towards advancing a rezoning application on all of our Lands. In the meantime, should you have any questions, please don't hesitate to contact us.

Regards,
Dave





ALLDRITT LAND CORPORATION LP
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| Financial Report Grovenor Community League March 2018 | | |
|--|------------------|-----------------|
| Financial Report Grovenor | Mar-18 | Mar-17 |
| Revenue | | |
| Direct Public Support Individual Contributions | 50 | 0 |
| Program Income Membership Dues | 275 | 350 |
| Hall Rental Income | 1,530.00 | 1065 |
| Total Revenue | 1,855.00 | 1,415.00 |
| Operating Expenses | | |
| Uncategorized Expense | | 1000 |
| Repairs & Maintenance | 596.25 | 7843.78 |
| Telephone Land Line | 121.37 | 121.37 |
| Bank Service Charges | 8.75 | 7.5 |
| Printing and Reproduction | 866.25 | 577.5 |
| Utilities | 161 | 819.72 |
| Miscellaneous Expense | 207.9 | |
| Green Shack | 1000 | |
| Contract Services | 10673.99 | 87.5 |
| Ice Maintenance Expense | 1557 | |
| Rink Shack Attendants | 1316 | 535.5 |
| Cleaning Services | 568.92 | 527.57 |
| Soccer Expenses | | 126.22 |
| Swimming Pass Expenses | | 83.25 |
| Total Operating Expenses | 17,077.43 | 11729.91 |