

Attended: Vince Bowen, Rob Chaput, Brian Los, Bill Melenberg, Kersh Naidoo, Gerry O'Donnell, Mariette Seed, Margaret Smith

Total = 8

Regrets: Allan Bly, Heather Bolli, Brad Mielke, Rosa Ficko, Tony Van Herk, Peggy Ward, John Yule.

1.0 Approval of agenda

- **September 04, 2018**

Bill MOVES; Vince SECONDS. Motion is CARRIED to approve the September 04 Agenda with the header change to read Sept 04.

2.0 Approval of minutes

- **August 07, 2018**

Brian MOVES and Bill SECONDS the approval of the August 07 minutes. Motion CARRIED.

3.0 Reports

3.1 Vice President's reports

Gerry & Kersh

Kersh stated:

- Thanks to Bill for excellent newsletter.
- Thanks Gerry for all his work getting information over to Bill for newsletter.
- He noticed all the advertising in the recent newsletter.
- CLIP documentation received from City. Seal and sign and City will disperse funds.
- Heather is now looking at contracts but not started official process.
- Thanks to Margaret for moving process ahead with fall Fest.
- She has put in request for picnic tables and garbage cans. She will follow up the day of.
- Thanks to everyone who put in time over summer.

Gerry (arrived later from Westlock) states:

- He gives special thanks to Peggy for the latest casino financial report (that was approved).
- He will contact Rosa re dates for next casino date.
- Thanks to Brian for work on hall sign, hangers, lexan hanger bars, reflective letters which are very expensive. CLIP grant considered for letters; Brian to proceed with hangers and lexan bars immediately.
- Thanks to John for setting up with EPS. They will have a table at Fall Fest.
- He has taken card to John Yule. Would like to take food basket to John after he gets back home.
- Thanks to Bill for fantastic newsletter.
- The AGM notification is in newsletter so that requirement has been met.
- Regarding social media, Rob & Heather to post AGM notice.
- Gerry moved another email ahead to the City re lower speed limits. Scott McKeen was contacted and will put our request forward. The City is in a holding pattern with respect to that.

3.2 Treasurer's report

Peggy

Peggy is absent but reported by email that:

- Account balances as of August 27, 2018 are:
 - General account - \$97,648.39
 - Casino account - \$11,022.61
 - She will be delivering the accounting records to Bird account by the end of September.
 - The July Income Statement is included at end of these minutes.
 - Bill questions why the advertising revenue was so low.
- Action Item:** *to revisit the advertising revenue with Peggy.*

3.3 Civics report

Kersh/Gerry

Kersh reports that:

- He is not aware of anything new to report.
- We are working on filling Cassandra's position. She has offered her assistance to Kersh, Gerry and others.

3.4 City of Edmonton

Margaret

Margaret:

- Asks if we get the Park Bench newsletter.
- Asks if Grovenor is open to having an off-leash dog area in the rink in the summer. It will have to be further discussed.
- States that Sept. 30 is free admission day for all Edmonton facilities, including rec centres. Not golf.
- Kersh mentions that the permit for the day care at St. Paul's is stalled.

Action Item: *Kersh/Vince to send info to Margaret re permitting for daycare.*

Action Item: *To follow up on off-leash area. Margaret to send info.*

Action Item: *Margaret to send newsletter link to Mariette for distribution.*

4.0 Old business

4.1 Sports report

Rosa

Rosa absent:

- But she provided a good write-up for sports in the latest newsletter.

4.2 Facilities status update (Hall)

Allan

Allan reported by email that:

1. Church

- He met with Samy and provided him the letter and had a very productive discussion.
- He agreed to remove the cooking oil from the kitchen.

2. Garage Sale

- The sale is scheduled for Sept 22 from 10:00 am – 4:00 pm. See the attached information sheet.



Garage Sale
Information 2018-09

- Community members interested in booking a table can email:
grovenorevents@gmail.com

4.3 Rec Centre update

Allan

Allan reported by email that:

1. Regarding ice rink positions posted in the fall newsletter:

- Two Ice Managers positions were posted
 - Three Rink Attendants positions were posted.
 - He did not advertise for a rink manager at this time.
 - He is waiting for the board to either approve or not approve the organizational chart presented at the last meeting.
2. Regarding the matting
- Princess Auto has matting to replace the existing matting.
 - The 48" matting is \$10.00/ft.
 - The rec center is approximately 62' in length.
 - We will need to two sheets 48" wide x 62 ft.
 - Estimate: \$1300.00
3. Regarding the Skate Donate Program:
- The skate donate program was advertised in the fall newsletter.
 - Community members are asked to drop-off the skates during the Fall Fest.
 - Cardboard boxes will be set up for the skates to be stored in until later in the fall.
 - The rink attendants will be responsible for cleaning, putting on new laces, and sharpening the skates on an ongoing basis.
 - Because of his current workload, he has no choice but to put both of these projects on-hold until 2019 unless another board or community member has the time to get these projects completed in 2018.

MOTION to accept the organizational chart proposal regarding the facilities director (hall and rec centre) subject to board review, discussion and approval of all relevant contracts and potential contractors **is MOVED by Vince; SECONDED by Brian.** Annual and seasonal for hall and rec centre, respectively

Traditionally it has been left to Facilities Director to hire the rink people.

Action item: Rob offers to get a couple of quotes for the eaves troughs replacement on both hall and rec centre. Direction of flow may be changed to avoid pooling near the front.

4.4 Joint Summer Program w/ N Glenora

Gerry/Kersh/Allan

Allan reported:

- The programs are done for the year. There were a lot of kids. It went very smoothly this year.
- Gerry gives thanks to N. Glenora for all the work they do for this event to happen.

4.5 Greenshack program update

Margaret/Allan

- It paid off to have Margaret look into things early on.
- We should get a report from project manager, Margaret said.

4.6 Emails to be set-up for Board - status update

Rob

Rob is absent; no report provided.

- This should be ready to go in 2 weeks.
- He needs a list of email addresses that would be needed. He can forward later.
- This includes online storage as well.

Action item: For Rob to be given all the active email addresses. Some are existing online, others can be found in the newsletter.

4.7 Fallfest – status update

Kersh

Kersh reported that:

- All the big stuff has been booked.

- Last minutes items, Gerry and Angie are helping.
- EFCL free items to be picked up.
- The day before there are pickups to be made.
- Cleanup around the hall needs to be done. Friday night.
- Everything is coming together.
- It is wondered if all the volunteers will be contacted. Yes. The week before they will be contacted by Kersh.
- Brian mentions we should put a sign up for vacancies on the board and the small group that does all the work.
- Brian will man a membership table at Fall Fest.
- Consider having person to promote filling vacancies.

Action Item: Kersh to provide signage for board vacancies at Fall Fest.

Action Item: To have Angie contact Beaverbrook for a door prize.

Action Item: As Bill will be away, he needs us to take pictures of Fall Fest. Jpeg format.

Action Item: John Yule's name, take off schedule

4.8 Grovenor School pathways project – update

Cori/Brad

Gerry reported (Brad absent):

- It is likely going to be a project for 2019. Quotes yet to be done.
- There is a jurisdictional issue with our involvement - is normally a School board matter. We are waiting to hear back from Cori Fraser, school principal.

4.9 Neighbourhood Watch Program update

Gerry

Gerry reported that:

- John arranged for EPS to come to Fall Fest. They will set up a table.
- John Yule is currently out of commission (hospitalized).

4.10 Newsletter update

Bill

Bill reported that:

- The newsletter went out last week.
- He thinks there is a record for advertising sales this issue.
- The increased advertising revenue almost covers costs of the newsletter production but the price has increased due to the increase to 12 pages.
- Discussion of whether to charge pre-school & day care for newsletter advertising is deferred to next meeting.
- He will need a few new carriers as John Yule did two routes and he is ill.
- Speaks on Earl Clements' funeral.

Action Item: To find more newsletter carriers.

MOTION that Grovenor contribute to a charity designated by Earl's estate in memory of him for \$100.00. **MOVED by Gerry; SECONDED by Rob. APPROVED.**

4.11 Hall Sign

Brian stated:

- He is getting quote for new light. Old was about \$2900. It is asked if we get a discount.
- He has to count how may letters we have to compare to packages offered.

4.12 Contract policy update

Gerry/Kersh/Heather

Gerry reported that:

- Heather will be looking at contracts after her surgery.
- Gerry will send her last approved version of bylaws to post on website.

4.13 Speed Limits in Neighbourhood – status update

Gerry

Gerry reported that:

- There was a complaint by a resident due to reckless driving and close calls. He submitted something on his own. Gerry forwarded to Councilor McKeen. He will resubmit the request for lower speed limit of 40 throughout, speed bumps, solar signs saying driver’s speed, and periodic surveillance where warranted.

4.14 Grow Forward Update

Brian

Brian stated:

- A lot of plants have been pulled already from the garden. The fruit has been going.
- Frank’s nanny wants to help. She has been watering this summer.

5.0 Action Items update (for items not yet covered)

Deferred

6.0 New business

6.1 Playground pooling repairs update

Brad

Gerry reported that:

- Brad said that the City was going ahead with the final repairs. He seems happy with what City is undertaking. There is a full plan to resolve it.

Action Item: *To ensure there is no construction during Fall Fest.*

6.2 Renewal of Community League Pool drop-in program

Gerry

Gerry reported:

- The City did get in touch with him and was told we are good for another year in the program. This is the 10 free passes. About 10 pools that do this. Have to show membership card. Not the fancy pools.

6.3 Other new business

All

- Margaret can buy prizes for volunteer appreciation event.
- Family New Year’s Eve/Day party is proposed. Rob interested in organizing. Margaret may know of available funds.

Action Item: *To follow up with New Year’s Eve Event planning*

Adjourned 9:04 pm

7.0 Next meeting – October 02, 2018 ▪ 7:00 pm

*Please see July 2018 Income Statement included below.

Income Statement – July 2018			Bank Balances as of August 27, 2018	
Grovenor Community League			General: \$97,648.39	
Reporting period: July			Casino: \$11,022.61	

Grovenor Community League
Board of Directors Meeting

Minutes

Grovenor Community Hall

DRAFT September 04, 2018 ▪ 7:12 pm start

	July 2018	July 2017	
Revenue			Notes:
Government Grants – Local Government	9,673.00	10,279.00	I will be delivering the accounting records
Program Income – Membership Dues	40	600.00	to Bird Accounting by the end of September.
Advertising Income	120	420.00	
Hall Rental Income	1,800.00	1,130.00	
Total Revenue	11,633.00	12,429.00	
Operating Expenses			
Repairs & Maintenance	831.41	682.27	
Telephone – Wireless	57.75	121.35	
Bank Service Charges	8.75	4.49	
Swimming pass expenses	45.30	95.70	
Insurance – Property	13.00		
Office Supplies	223.18		
Utilities	304.41	421.30	
Security System	147.89	147.89	
Green Shack	97.50		
Contract Services	250.00		
Soccer Expenses	854.92	79.72	
Cleaning Services	375.00	480.00	
Rent Expense		175.00	
Total Operating Expenses	3,209.11	2207.72	
NET	8,423.89	10221.28	

Grovenor Community League
Board of Directors Meeting

Minutes

Grovenor Community Hall

DRAFT September 04, 2018 ▪ 7:12 pm start