

Grovenor Community League  
**Board of Directors Meeting**

# Minutes

Grovenor Community Hall

April 02, 2019 • 7:00 pm start

**Attended:** Vince Bowen, Rosa Ficko, Brian Los, Bill Melenberg, Kersh Naidoo, Mariette Seed, Peggy Ward **Total = 7 members** + 2 guests = 9  
Guests: Joe Miller, Vincent Tan

**Regrets:** Allan Bly, Rob Chaput, Gerry O'Donnell, Cam Worthington, Margaret Smith (CRC rep)  
**Recorder:** Mariette S.

## 0.0 Call to Order

- Kersh calls the meeting to order at 7:11 pm and thanks everyone for joining.

## 1.0 Approval of agenda

- April 02, 2019

Bill MOVES, Brian SECONDS with additional item of toboggan hill update and deceased school child donation (items # 4.12, 4.13). Motion is CARRIED to approve the April 02 Agenda.

## 2.0 Approval of minutes

- **March 05, 2019**

Peggy MOVES, Rosa SECONDS the approval of the March 05, 2019 v5 minutes. Motion CARRIED.

## 3.0 Reports

### 3.1 Vice President's reports

**Gerry & Kersh**

Kersh states thanks for:

- Brian for getting new letters on sign.
- Rosa for soccer and casino work.
- Bill for calling for casino volunteers.

Gerry is absent

### 3.2 Treasurer's report

**Antoni**

Antoni reported that:

- Account balances as of February 2019 are:
  - General account - \$93,000
  - Casino account - \$4,300
- We had expenses of approximately \$3000.
- We are potentially going to run out of casino money which is tied to paying for regular things. Should last 5 months.
- To look at rules around transferring money between accounts to top up casino accounts to pay for casino workers.

**Action Item:** For Antoni to inquire into transferring money between general & casino accts.

### 3.3 Civics report

**Kersh/Gerry**

Kersh reports that:

- Notice of redevelopment in our mailboxes this week.
- Rio Can is wanting to rezone the London Drug lot at 149 St and Stony Plain Road.
- A lot of ideas at this point by Rio Can. A massive project.

- Four tall towers are slated. South side towers are lower, 5 and 8 stories. North side tower taller 20 plus stories.
- The zoning needs to be changed to accommodate housing as right now just commercial.
- Commercial tenants along Stony Plain Road and 142 have to be out by June 3.

**3.4 City of Edmonton**

**Margaret**

Margaret absent but sent this report:

[https://docs.google.com/a/edmonton.ca/document/d/1WGjHe6plrGBGgOPtqln-blerDT0\\_Kd8lJUzAXWOWQyc/edit?usp=drive\\_web](https://docs.google.com/a/edmonton.ca/document/d/1WGjHe6plrGBGgOPtqln-blerDT0_Kd8lJUzAXWOWQyc/edit?usp=drive_web)

**4.0 Old business**

**4.1 Sports report**

**Rosa**

Rosa stated:

- She shows a trophy for silver at city finals for U17 boys' slush cup.
- The U17 boys also won bronze for Alberta provincials for U17 boys tier 4.
- The indoor soccer season is done.
- Registration is done for the Outdoor Season and Grovenor will be fielding the following teams: U4 Mixed, U5 Mixed, U7 Mixed, U9 Boys and U9 Girls (actively seeking a few more players for these 2 groups) and the U17 Boys team.
- U4 will be combined with U5 for outdoor soccer.
- Grovenor kids got split up for the indoor season because not enough.
- She has coaches for every team, and more than one.
- Looking to start at beginning of May.
- She may need to borrow equipment from the zone.
- Will be looking at equipment and we will have to purchase a group of Size 5 balls.
- She will forward funds and reconciliation report to Antoni.
- Rosa would like to get rid of cupboards in her storage area and fix it up.
- Basketball is no longer being done here. They may be of use for school.

**Action Item:** *Vince to contact school about basketballs after hearing from Rosa.*

**4.2 Facilities status update (Hall)**

**Kersh**

Kersh reports that:

- Ashley is doing a great job. Also, Miriam.
- There was a big mess left recently so damage deposit cheque was cashed. Damage deposit was \$100. Discussion on whether that is an adequate damage deposit.
- Allan has the wifi back on at the hall as the service was disrupted.

**4.3 Rec Centre and Ice Rinks update**

**Gerry**

Kersh reported that:

- The rink season is closed. It was a good season despite the cold spell and early spring.
- A lot of standing water in small rink. Maybe drain is not open?
- Leveling of that area is mentioned as there are prominent high spots.
- A walk through needs to be done of rink with Andrew

**Action item:** *Kersh to follow up with Andrew for walk through.*

**4.4 Church Rental Agreement**

**Kersh/Gerry/Vince**

Kersh reported:

- Letter went out on March 18 to Samy.
- He was asked to honour the notice and not contact the board, but he phoned Kersh.
- He later thanked Kersh for use of the hall.
- Apparently, they may be in arrears with payment and church group was to pay up front for probation period.
- Their time ends with Grovenor on April 18.

**4.5 Emails to be set up for board – status update** **Allan**

Mariette reported (Allan absent) that:

- Non-profit verification is needed by Tech Soup. They connect non-profits with companies that offer services for free. Tech Soup certification is passed on to Google.
- Grovenor website is going to be moving over to Google.
- Internec web interface is not that easy to use.

**4.6 Webmaster update** **Allan**

Allan absent – see 4.5 above

**4.7 Eaves trough repairs status update** **Brian/Bill**

Bill reported that:

- It is a grade issue that causes water to drain toward back door.
- On southwest corner of hall, it is suggested to drop it from high over to a tree.

**Action Item:** *Bill to look into what can be done for eavestrough.*

**4.8 Contract policy – update** **Heather**

Heather reported:

- She has yet to follow up with Sterling on rental agreement.
- She still has to work on Ashley and Miriam's contracts.
- Still needs to work on Christine and Martha's contracts. A rental agreement was in effect.

**Action item:** *Contract work to continue.*

**4.9 2019 Casino Status – update** **Rosa/Bill/Vince/Gerry**

Rosa states:

- Bill was very helpful in calling and emailing for volunteers.
- We are in good shape.
- She is waiting for Rob to confirm his position.
- She will talk to our casino advisor Lily to see if we can go with one short chip runner.
- She is trying to recall how the gift cards were purchased.
- A reminder will be sent out a week before.

**Motion:** Rosa makes motion by email (April 02) to approve the purchase of 38 x \$50 Safeway Gift Cards for a total of \$1900 to provide to each volunteer for each shift. Bill seconds motion. No objections.

**Action item:** *Rosa to follow up with Gerry and Debbie Johnston re gift card purchases.*

**Action item:** *Rosa needs 3 cheques from the Casino account to pay the workers.*

**Action Item:** *Rosa to send application to Gerry.*

**4.10 Parking concerns on 144 street** **Vince/All**

Vince reported:

- A draft of survey questions was sent by school Principal Cori Fraser.
- Question #1 Do you regularly drop off or pick up a child from Grovenor school?

- Question #2: How far do you live from the school?
- Question #3: Is your drop off or pick up a negative or positive traffic experience?
- Vince thinks we should do a second survey based on community instead of school with the following question: If you have any specific suggestions, please share them here, keeping in mind this is an integrated community.
- Vince thinks we should link our survey to theirs and theirs to ours.
- Debbie in front of the school has emailed to inquire on status of this issue.

**Action item:** *Vince to follow up with school.*

**4.11 Program activities update**

**Heather**

Heather reported:

- There was a very good craft night at the end of March. They are pushing for new people. A variety of crafts were done.
- They are looking at doing a ladies' night for those that don't do crafts.
- Bike parade is slated for June 1.
- She has ideas.

**4.12 Make a larger toboggan hill**

**Vince**

Vince reported:

- He took this idea to school and they loved it. So did parents.
- It had unanimous support.
- It appears to be on city property.

**Action Item:** *Brian to follow up with Margaret on what next steps are to move this project forward.*

**4.13 Donation to School for Child who passed on**

- It is revisited to perhaps donate money to Stollery. Amount discussed. Tree or cash discussed. Tree deemed to be potentially problematic with school board.

**Motion** to approve a \$500 donation to the Stollery Children's Hospital Foundation for Will Rossi is made by Antoni. Seconded by Heather. **Approved.**

**Action Item:** *Antoni to issue donation cheque.*

**4.14 Clip and Clog update**

Kersh provided details:

- CLIP Grant completed and submitted. Requested funding for:
  - Eavestrough \$1500
  - Outdoor audio \$4000
  - Garden Boxes \$5000
  - Reflective Letters -\$5000
  - We have to reconcile 2016 this year.

**4.15 Other old business**

**All**

**5.0 Action Items update** (for items not yet covered)

**6.0 New business**

**6.1 Dog off leash Dog Park**

**Beckie Boutlier**

Beckie from City of Edmonton reported that:

- This is the second year of City having pilot of this program, of using rinks as dog parks.
- Rink is used a portion of the year as off-leash area.
- A condition is the rink has to be fully boarded in, closable.

- Garbage can needs to be nearby.
- Signage required with relevant bylaws such as cleaning up after dog, having dog on leash when leave. Templates are available for signs. They don't have to be fancy.
- Dog waste bags have to be provided by community league.
- The application is 1.5 pages; can be completed quickly. Signed by 3 people.
- Bylaw officer will come out and see if site is suitable.
- Cannot be used as both soccer site and off-leash area. We can designate as we see fit.
- Alberta Health Services says dog waste has to be picked up as soon as possible.
- Have one person in charge of that, of monitoring site every day, trash especially.
- Term is beginning of May to end of September. Rink to be left for one month vacant at end for bacteria to disperse.
- Joe from neighbourhood is willing to be a volunteer for this, though not sole one.
- Beckie says we can do a pilot project for a year.
- Location, hours of operation, etc. need to be stated as well as copy of motion.
- We have to work around the groups that currently use it. (Not known if Green Shack uses rink in summer).
- Can do a trial and cancel program with 2 weeks' notice.

**Action Item:** *The issue with the gate not closing needs to be looked at first.*

**Action Item:** *Beckie to take a picture of our gate and show it to Bylaw Enforcement.*

**Action Item:** *Perhaps advertise that we are looking for other volunteers to manage.*

**Action Item:** *To check if / who uses the rink in the summer.*

**Action Item:** *Rosa to find a maintenance company to look at rink.*

**6.2 Porta Potties a playground over summer**

**Heather**

Heather stated:

- There are a lot of kids for soccer and the park that need washroom facilities.
- Other leagues have them.
- \$130 per unit per month arranged through EFCL which includes delivery, pickup, weekly cleaning and supplies.
- The location of the porta potty is asked.
- Someone offered to monitor the porta potty.
- Discussion ensues.

**Action item:** *For Heather to contact Margaret about permissions from City.*

**Action item:** *For Heather to ask other community how it has worked for them.*

**6.3 Website advertising**

- There has been poor coordination between newsletter and website.
- There used to be actual banner ads on website.
- Suggested to steer clear of paid advertising on website. Community listing should stay.

**6.4 Hall sign changes**

**Mariette**

- Mariette to ask Ashley

**Action item:** *Mariette to ask Ashley to maintain hall sign messages.*

**Adjourned 9:20 pm**

**7.0 Next meeting – May 07, 2019 ▪ 7:00 pm**

\*Please see February 2019 Income Statement included below.

 **Income Statement**

**Income Statement**

Grovenor Community League

Reporting period: 2019-02-01 to 2019-02-28  
 Created 2019-04-02

**Revenue**

Accounts	Balance
Program Income – Membership Dues	290.00
Advertising Income	210.00
Hall Rental Income	1,760.00
<b>Total Revenue</b>	<b>2,260.00</b>

**Cost of Goods Sold (COGS)**

Accounts	Balance
Total Cost of Goods Sold (COGS)	0.00
<b>Gross Profit</b>	<b>2,260.00</b>

**Operating Expenses**

Accounts	Balance
Telephone – Wireless	57.75

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Accounts	Balance
Bank Service Charges	1.95
Swimming pass expenses	157.95
Utilities	650.88
Miscellaneous Expense	125.00
Contract Services	250.00
Ice Maintenance Expense	714.50
Rink Shack Attendants	1,230.00
Cleaning Services	260.00
<b>Total Operating Expenses</b>	<b>3,448.03</b>
<b>Net Profit</b>	<b>(1,188.03)</b>