

Grovenor Community League  
**Board of Directors Meeting**

# Minutes

Grovenor Community Hall

May 07, 2019 ▪ 7:00pm start

**Attended:** Allan Bly, Heather Bolli, Vince Bowen, Bill Melenberg, Gerry O'Donnell, Mariette Seed, Margaret Smith, Cam Worthington **Total 8 = 7 members & CRC rep**

**Regrets:** Rob Chaput, Rosa Ficko, Antoni Kowalczewski, Brian Los, Kersh Naidoo, Peggy Ward **Recorder:** Mariette S.

## 0.0 Call to Order at 7:10pm

### 1.0 Approval of agenda – May 07, 2019

- Cameron MOVES, Bill SECONDS. Motion is CARRIED to approve the May 07 Agenda with addition of item 6.2 - Speed limit proposals, and 6.3 - Newsletter update.

### 2.0 Approval of minutes – April 02, 2019

- Vince MOVES and Bill SECONDS the approval of the April 02, 2019 minutes. Motion CARRIED; subject to input from Vince on item 4.10.

## 3.0 Reports

### 3.1 Vice President's reports

**Gerry & Kersh**

Gerry thanks:

- Rosa, a special thank you for organizing the casino; and all volunteers for helping out at the casino.
- Kersh, Miriam and Ashley for finalizing rental arrangement with church.
- Brian, who did try to find the church an alternate location.
- Kersh for organizing the Big Bin event. Volunteers are likely still needed; everyone encouraged to help if available.
- Vince for working with the school on traffic/parking survey.

**Action Item:** Gerry to contact Kersh / people to follow up on arrangements and help get the word out for the Big Bin event.

### 3.2 Treasurer's report

**Antoni**

Antoni reported that:

- Account status as of March 31:
  - General account - \$89,145.93
  - Casino account - \$4,610.46
- Notes:
  - Maintenance of \$1,496.25 was for eaves troughs.
  - Membership for \$518.22 was for EFCL yearly membership.
  - Printing for \$866.25 was for newsletter printing.
- Monies are not permitted by AGLC to be transferred from the General into the Casino account.

**Action item:** Will Rossi's particulars are needed by Antoni for making the donation.

### 3.3 Civics report

**Kersh/Gerry**

Gerry states that there is nothing new to report. Also refer to item 6.2

### 3.4 City of Edmonton

**Margaret**

Margaret sent a report ([https://docs.google.com/document/d/1yRTka\\_OcXUCczsFA-9LnGM1njV0BqM-75iXcbsaQ9fc/edit](https://docs.google.com/document/d/1yRTka_OcXUCczsFA-9LnGM1njV0BqM-75iXcbsaQ9fc/edit)) highlights of which include:

- Heather and Margaret met on Saturday re Grovenor bike fest.
- Recreation Network event happening at Prince of Wales Armory on Saturday May 11. Gardening info, mix and mingle. Dinner provided, 6-8 pm.
- CBC did report on EFCL.
- Tamarack conference will look at community leagues.
- Porta potties, Margaret thinks they are a good idea. Chain to fence. Margaret will write up permit. Can stake porta potty to ground to prevent tipping. Contact "Call before you dig" first if driving stakes.
- Mentions a tool library: [edmontontoollibrary.ca](http://edmontontoollibrary.ca). Cost is \$250 per year.

**Action item:** Margaret to work on permit for porta potty for outside Grovenor hall in summer months.

**Action item:** Margaret offers to contribute some material for Grovenor newsletter.

## **4.0 Old business**

### **4.1 Sports report**

**Rosa**

Rosa absent; no report

### **4.2 Facilities status update (Hall)**

**Gerry**

Gerry had nothing to report on hall.

- Ashley had an incident at the hall where the renter wouldn't leave and she didn't know what to do, Heather reports. Allan was called but was at a distance. They eventually left. We will not rent to them again.
- Board emphasized calling 911 after onsite attempt to negotiate fails, in order to avoid potentially dangerous conflicts.
- A cost for overstaying the arranged rental agreement time discussed.
- Language is suggested on booking form to say renters have to be respectful toward Grovenor staff and volunteers.
- The undersides of hall tables have been cleaned by Ashley. There were surprises.
- Allan reports that the utility room furnace needs maintenance.

**Action item:** Allan will contact the previous furnace repairman.

### **4.3 Rec Centre and Ice Rinks update and Rentals**

**Gerry**

Nothing to report

### **4.4 Webmaster update on Google Suite**

**Allan**

Allan reported:

- It was quite a process to get approved for Tech Soup, who works on behalf of communities to get free services. They are a volunteer association themselves.
- It took a while to get them the correct documents and to approve our status as a non-profit.
- Grovenor.ca was already taken as a domain name. Allan will try to find out who has it.
- He went with Grovenor Community.ca for now.
- As a non-profit we get access to a lot of other things at a reduced cost via Tech Soup that represents a lot of national companies.

**Action item:** Allan will try to find out who has Grovenor.ca domain name.

**Action item:** Allan will work to complete the Google Suite setup.

**4.5 Eaves trough water flow/repair update** **Bill**

- Bill will get another estimate and ask the opinion of the installer.
- Cam offers to work with Epcor on replacing damaged eavestrough

**Action item:** *Bill to get new eaves trough estimate.*

**Action item:** *Gerry to provide Epcor contact and Cam to consult with Bill re eaves trough and work with Epcor to have damages properly repaired.*

**4.6 Contract policy update** **Heather**

Heather stated:

- She is still waiting to hear back from Sterling Law office.
- The other contracts are still in progress for Miriam and Ashley.

**4.7 2019 Casino status update** **Rosa/Gerry**

Gerry reported on behalf of Rosa that:

- All appeared to go well on our casino weekend. Based on feedback, it appears that everyone showed up for their assigned shifts.

**Action item:** *Rosa was to submit any follow-up paperwork to AGLC.*

**4.8 Parking concerns on 144 St. by the school - update** **Vince/All**

Various people reported:

- There are 2 versions of survey; one specific to school, one specific to community.
- Allan has placed them on Grovenor website.
- He has to recheck with Rob if it is posted on social media.
- Where applicable, people can fill out one or both.
- He contemplated stating a closing date. First week of July deadline mentioned.
- He encourages all to fill out the survey.
- It is asked if the board has a suggested solution to the problem. No, we are collecting facts first. City wanted to get buy-in from the community
- Margaret to contact office of Public Engagement for assistance, or she may be able to help.
- Community survey is linked to school's survey but not vice versa.

**Action item:** *Vince to link the surveys:*

**Action item:** *To discuss survey in the next newsletter. Vince to send to Bill.*

**Action item:** *Margaret to inquire about assistance with survey from Public Engagement.*

**Action item:** *Mariette to follow up with school's previous action items to get more parking and for loop lane.*

**Action item:** *Vince and Margaret to meet to discuss survey.*

**4.9 Program activities update** **Heather**

Heather stated:

- A bike parade poster was distributed and is on website. And on Grovenor Family Facebook page. She is working with Gillian.
- Bike parade is on June 1 with activities for kids and snacks. Decorating at 2 pm; ride at 3 pm.
- Margaret got some City money for snacks and activity items.
- A bike clinic is planned. Gerry suggested contacting George at Revolution Cycle.
- Bike safety team may be present.

**Action item:** *Volunteers needed. Parade marshals needed.*

**Action item:** *Margaret to contact bike safety team.*

***Action item:** Revolution Cycle to be contacted to hold clinic.*

**4.10 Porta Potties at playground over summer** **Heather**

Heather reported:

- Miriam contacted EFCL re porta potties.
- PeeCan said we are responsible for knock-overs and damage. Secure to fence suggested.
- 12 community leagues contacted for their experiences with porta potties. The range of experiences from each is varied.
- Heather would like to see it piloted for one year.
- Rate is \$129 a month, plus extra of \$45 for tip-overs.
- **Motion** put forward to have one porta potty until the end of September, to be evaluated on an ongoing basis. **Moved by Vince; Seconded by Bill. Carried.**

**4.11 Off leash area update** **All**

- Volunteers are still needed. We have no lead person on this.
- The City bylaw person said we could use a temporary fence to enclose the area.

**4.12 Hall sign messages** **Mariette**

Mariette reported:

- Ashley agreed to change signs, leaving the community meeting dates on bottom.
- Yes, Ashley can put inspirational messages, if she runs it by the board first.

***Action item:** Mariette to contact Ashley.*

**4.13 Spring Clean-up/Big Bin event** **Kersh**

- Kersh hasn't advised yet regarding advertising the Big Bin event on sign and website.
- Gerry to contact Kersh to see what he has planned.
- Bill, Vince & Allan from board will attend event.
- It is asked that we please sign up for volunteering if available

***Action item:** Gerry will contact Kersh, Rob, Ashley and Allan about Big Bin event messaging.*

**4.14 Other old business** **All**

***Action item:** Mariette to contact Rosa re donating basketballs to Vince.*

**5.0 Action Items update** (for items not yet covered)

**6.0 New business**

**6.1 Epcor truck damage to park bench & eaves trough** **Gerry**

Gerry reported that:

- He received an email with many photographs taken by a resident re damage by Epcor truck in Grovenor park.
- Gerry was subsequently contacted by an Epcor official. He asked the Epcor rep to have the eavestrough repaired back to new and to deal with the City re the park bench. Also see item 4.5 for more details and action items.

**6.2 Speed limits proposals by City Council** **All**

Gerry reported:

- The city is currently deliberating on changing the speed limits within residential areas – with 30 or 40 kl/hr and possibly 50 or 60 kl/hr for major throughways. Further feedback from Grovenor should be provided.

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- We have previously approved as a board to have a consistent speed limit in Grovenor of 40 km/hr except for 30 km/hr for school and playground area to be retained. Also requested increase speed monitoring and more stop signs where warranted; speed bumps, and solar powered speed feedback equipment.
- Improved lighting and activated flashing lights was also requested for crosswalks.
- The crosswalk improvements are on the list for improvement with the City Transportation department.
- Eye level flashing lights was suggested for consideration at the meeting by Allan for crosswalks.
- Further feedback can be provided on the current Grovenor questionnaire provided on the website.

**6.3 Next edition of Newsletter**

**Bill**

Bill reported:

- May 25 is the next deadline for newsletter submissions.
- **Motion** to present Wally with a \$150 donation for his work on the garden boxes.  
**Moved by Bill, Seconded by Cameron.**

**Adjourned 8:42 pm**

**7.0 Next meeting – June 04, 2019 ▪ 7:00 pm**

\*Please see March 2019 Income Statements included below.

**Income Statement**

**Grovenor Community League**

Reporting period: 2019-03-01 to 2019-03-31  
 Created 2019-04-24

**Revenue**

<b>Accounts</b>	<b>Balance</b>
Direct Public Support – Individual Contributions	190.00
Program Income – Membership Dues	355.00
Advertising Income	210.00
Hall Rental Income	2,240.00
<b>Total Revenue</b>	<b>2,995.00</b>

**Cost of Goods Sold (COGS)**

<b>Accounts</b>	<b>Balance</b>
<b>Total Cost of Goods Sold (COGS)</b>	<b>0.00</b>
<b>Gross Profit</b>	<b>2,995.00</b>

**Operating Expenses**

<b>Accounts</b>	<b>Balance</b>
Rent Expense	250.00
Repairs & Maintenance	1,496.25
Telephone – Wireless	57.75
Bank Service Charges	1.95
Memberships & Dues	518.22
Printing and Reproduction	949.20
Utilities	158.00
Ice Maintenance Expense	572.00
Rink Shack Attendants	1,715.00
Cleaning Services	480.00
<b>Total Operating Expenses</b>	<b>6,198.37</b>
<b>Net Profit</b>	<b>(3,203.37)</b>