

Grovenor Community League
Board of Directors Meeting

Minutes

Grovenor Community Hall

November 05, 2019 ▪ 7:00pm start

Attended: Heather Bolli, Vince Bowen, Jeff Havixbeck, Antoni Kowalczewski, Brian Los, Bill Melenberg, Kersh Naidoo, Gerry O'Donnell, Mariette Seed, Cam Worthington, Margaret Smith, Cameron Natrass. **Total members = 10 & 2 CRC reps**

Guests (4): Chinthakan (Chin for short); Ajit is a new resident with his dad Sabash, they live near Tasty Tomato. Grace is a new resident as well.

Regrets: Allan Bly, Rob Chaput, Rosa Ficko, Peggy Ward

Recorder: Mariette S.

0.0 Call to Order

Kersh calls the meeting to order at 7:04 pm

1.0 Approval of agenda – November 05, 2019

- Cameron MOVES; Bills SECONDS. Motion is CARRIED to approve the November 05 Agenda v4 with the addition of items # 4.8 Programs update and 4.9 CLIP Grants update, and item # 6.6 Neighbourhood Watch report.

2.0 Approval of minutes – October 01, 2019

- Jeff MOVES; Brian SECONDS the approval of the October 01, 2019 minutes. Motion is APPROVED.

3.0 Reports

3.1 Vice President's reports

Gerry & Kersh

Kersh states:

- Thanks to all the community members that showed up tonight as we are always looking for new people to help out.
- Thanks to Brian and Wally for the garden boxes.
- Thanks to Allan for rink board repairs and making lock box code changes.
- Thanks to Margaret for her help over the last (almost) 2 years, for helping us make progress.
- Thanks to Jeff for dealing with Sierra Lane.
- Thanks to Cam for dealing with bulletin board that is on the way.
- Thanks to Gerry for assisting with the rink manager hiring.
- Thanks to Heather for bringing the contracts together and dealing with the lawyers.
- More updates will be provided below under appropriate item numbers.
- Thanks to Gerry and Antoni for prepping the paperwork for the upcoming AGM.

Gerry reported:

- Thanks to everyone for coming tonight.
- Welcome to Cameron Natrass as our new NRC from the City.
- Thanks to Margaret for her great service and expediting issues with city over the past years.
- A big thank you to Kersh for our CLIP grants, tying that all together. We get 50% covered with the grants. It amounts to \$25,000-30,000 a year.
- Thanks to Kersh for work on coordinating the contract for mats and benches. More below.

- Our insurance application - he has mostly completed but still needs more information on memberships, square footage of facilities, etc. to finalize for submission.
- The insurance rates for community leagues are coordinated by the City and EFCL.
- He attended the community presentation by Stantec on the proposed new development for Jasper Gates plaza to include 3 new residential towers, commercial outlets, etc. More from Jeff on this below.

Action item: For Brian to provide membership numbers to Gerry.

Action item: For Gerry to submit insurance application

3.2 Treasurer's report

Antoni

Antoni reported that:

Of note:

- Fall Fest - See attached details document (Thanks to Kersh for laboriously preparing it).
- School project cost \$1,217.25

As of September 30th, our accounts are:

- General Account: \$86,807.20
- Casino Account: \$75,800.76

- The casino account is slightly higher than the amount we recently received for our 2019 casino. We are allowed to carry some over.
- All utility payments can be switched back to the Casino account for payment as our Casino funds from April's Casino event have been deposited.

3.3 Civics report

Kersh/Gerry

Jeff states that:

- Regarding Sierra Lane development on 148 street, he submitted a letter formally opposing the project. The letters have stopped them from applying for rezoning. Heather at City has not seen anything from Sierra Lane come across their desk.
- They want to come to a meeting. All is stalled now.
- Another development is underway on two single family home lots, for a 3 story walk up. May be hard to stop as they meet a lot of the criteria of Transit Oriented Guidelines. Location is south of 101 Avenue.
- He has been receiving a flood of emails on this project on 148 Street.
- City Counselor Scott McKeen has been copied on the emails; he is taking the stand that these are largely personal concerns and not community concerns.
- Discussion ensues on having a developer's meeting. If have one, must be new year and open to all, not just the board as Eunice at Sierra Lane wants.
- Grandin seems to like Scott McKeen.
- Rio Can/Stantec has a proposal to put up about 1000 residential units. High density units tend to undermine mid-range units. For 149 street and Stony Plain Rd. 5 Units planned over next 20+ years.
- Suggestion was made to have lower height towers as 300-foot tower is of concern for some at the meeting.
- Margaret mentions Anna from Rio Can is very good with community concerns.
- Aldritt is planning a 22-story tower on the corner of 142 Street and Stony Plain Rd.

Action item: Jeff to continue steering Sierra Lane toward a community meeting.

3.4 City of Edmonton

Margaret/Cameron

Margaret / Cameron reported:

- This is her last meeting. Cameron Nattress is our new Neighbourhood Resource Coordinator.
- Confusion reigns about the trash collection of the community league bin. In flux.
- She introduced Cameron to Brian from the City. Brian is still working on the traffic parking issues. He is very receptive and understanding but a lot is contingent on the Valley line LRT.
- CRC report provided via email.
- Crosswalk safety concerns on 142 Street and Stony Plain Road are brought up regarding inadequate lighting or street lights. Cameron said we have to report infractions or concerns. The more we report, the more response and service we get.
- Cameron has helpful list of who/what number to call at City for what issues. This will be included in the next newsletter by Bill.

4.0 Old business

4.1 Sports report

Rosa

Rosa absent; no report sent

4.2 Facilities status update (Hall & Rec Centre)

Gerry

Gerry reports:

- We have an interested candidate for the Facilities Director position.

Action item: *Gerry to follow up with potential facilities director.*

4.3 Rinks Manager / Attendants update

Kersh/Gerry

Gerry reports:

- Rink manager has been contracted for operating, ice making, snow removal, etc. Justin Lawrick. The interview and the primary reference given (Facility Director at Belmead CL) were good; Kersh activated his start date for Nov 2.
- Michael McNally will be contracted as a rink assistant and attendant. Others are on hand for back up.

4.4 Rink Repairs

Gerry/Kersh/Brian

Kersh reported:

- The matting cannot be put down now with the cold temperatures.
- Moveable benches are being ordered. More practical than fixed.
- Thanks to Allan for getting Stan to do the boards.
- Phoenix fencing will repair the holes found in fencing along the alley and the new fencing between the two rinks. A Grovenor resident is doing it for a good rate.
- The sound system is complete. Invoice is coming. The sound will be controlled by Kersh and the rink manager.
- Justin agreed to teach attendants if they want to learn about ice maintenance.

4.5 Webmaster update on Google Suite

Allan

Allan absent; no report available.

4.6 Contract policy update (revisions)

Heather

Heather reported that:

- The contracts that were outstanding have come in and have been handed over to Miriam and Ashley for signature.
- Miriam is okay with additional duty of rentals at rec centre.

- 124 Street lawyer informed Heather that he had temporarily dropped the ball on our matters due to personal issues.

Action item: Heather to follow up with lawyer on our affairs.

4.7 Parking concerns on 144 Street by school - update

Vince/All

Vince absent: no report:

4.8 Programs update

All

Heather reported that:

- Craft night was very successful in October. People are meeting new friends. Everyone brings a snack to share.
- The next one is coming up on November 22. There won't be one in December. Likely January again.

4.9 CLIP update

All

Kersh reported that:

- We did request an offsetting for benches and matting. We cancelled but it didn't get registered. Antoni and Kersh will work to reconcile this. We also asked for an extension.
- Report has to go through by March. Have 2 years to complete. Typically, we can repurpose funds that we don't use.

Action item: Antoni and Kersh to reconcile CLIP grant.

5.0 Action Items update (for items not yet covered) – deferred

6.0 New business

6.1 Newsletter update

Bill reported that:

- Deadline is November 24 for December issue. It will be at the carriers on the 28 of November. Two days at the printers and two days with the carriers.
- Gerry will update and resubmit AGM notice to Bill for inclusion in the newsletter.

6.2 New School yard Project Proposal (Amanda Marshall)

Gerry

Gerry reported that:

- Amanda Marshall would like a letter for approval for proposed school yard project. This will be an Outdoor Learning Space Classroom project. Gerry will prepare for Amanda and copy board.
- **Motion** that we offer up to \$1000 based on the receipts received for the costs of the school front yard project is **Moved** by Cameron; **Seconded** by Brian.

6.3 Volunteer appreciation event

Gerry

Gerry reported that:

- Dates offered: November 19 and 26 at 6 pm. November 26 is chosen at Tasty Tomato.
- Gerry will send out an email to board members outlining details and to request that program leaders invite the volunteers from their respective events or activities to attend the event. All interested board members to respond to Gerry asap so he can advise the restaurant manager to reserve space accordingly.

Action item: Gerry to send email regarding Volunteer Appreciation event.

6.4 Rental Policies Issues

Gerry

- There was a celebration of life event booked at the Hall recently that resulted in several concerns from residents regarding drinking outside and vaping.
- Our policy needs to be updated. Kersh and Miriam have been discussing it. Would like to get the lawyer involved.
- Considering accepting cash deposits or e-transfers for hall rentals. Cheques problematic. Suggested we cash cheques right away. Or do a photo deposit. Or accept credit cards.
- Stripe was suggested - a payment processing system for 29 cents a transaction. Light Speed or Square are other options mentioned as possibilities - 2.9 % fee.
- Gerry to ask Miriam about percentage of hall renters that are outside of Grovenor.
- Respect for workers. Term "No commercial activities" to be added to contract for renters.
- We have been using an old rental policy form.

6.5 AGM Preparations

Kersh

Gerry reports:

- Pizza, wings and refreshments will be offered this year. Gerry to organize.
- This will be posted in the newsletter. And on social media.
- Pizza at 6:30; meeting at 7:00 pm.
- Suggested to create an email contact list to notify community of such events. ARK is mentioned as a free app for community leagues. Communibee. Jeff to take on.

Action item: Gerry to organize food for AGM.

Action item: Kersh to contact Amelia to post on social media.

Action item: Jeff to set up the email app, Communibee.

6.6 Neighbourhood Watch report

Cam

Cam reported:

- He has gotten a slow start on this portfolio.
- There is Neighbourhood watch training and an EPS check. He is trying to get into a training session.
- The intent is to have concerned residents to become more engaged. Get advice.
- He doesn't know where the thresholds for neighbourhood watch and speeding fall.
- Other items floating around - bring to Cam.
- Stats provided by engagement request.
- In Edmonton there were 4400 vehicles stolen. Our crime rate has been getting worse since 2013.
- Rep has to be trained. Walk your block, neighbourhood signs (neighbourhood watch), and block party participation.
- The idea is to get people engaged with your neighbours, not just calling the police.
- Neighbourhood watch is not the City, it has some connection, but it is a non-profit organization.
- Exploring AMA cross walk monitors.

Adjourned 9:10 pm

Grovenor Community League
Board of Directors Meeting

Grovenor Community Hall

Minutes

November 05, 2019 ▪ 7:00pm start

7.0 Next meeting – December 03, 2019 ▪ 7:00 pm

*Please see the September 2019 Income Statement below.

Profit and Loss

Grovenor Community League

Date Range: Sep 01, 2019 to Sep 30, 2019



ACCOUNTS	Sep 01, 2019 to Sep 30, 2019
Income	
Advertising Income	\$120.00
Direct Public Support – Business Contributions	\$300.00
Fall Fest Income	\$4,318.20
Hall Rental Income	\$1,140.00
Program Income – Membership Dues	\$1,876.00
Total Income	\$7,754.20
Total Cost of Goods Sold	\$0.00
Gross Profit	\$7,754.20
As a percentage of Total Income	100.00%

Operating Expenses	
Bank Service Charges	\$5.80
Cleaning Services	\$220.00
Fall Fest Expenses	\$7,610.28
Miscellaneous Expense	\$135.45
Printing and Reproduction	\$866.25
Rent Expense	\$500.00
Repairs & Maintenance	\$1,654.04
Soccer Expenses	\$525.43

Profit and Loss - Grovenor Community League
 Date Range: Sep 01, 2019 to Sep 30, 2019

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Operating Expenses	
Utilities	\$479.82
Total Operating Expenses	\$11,997.07
Net Profit	-\$4,242.87
As a percentage of Total Income	-54.72%