

Grovenor Community League  
**Board of Directors Meeting**

# Minutes

Grovenor Community Hall

**DRAFT**

March 05, 2019 • 7:00 pm start

**Attended:** Allan Bly, Vince Bowen, Rob Chaput, Rosa Ficko, Brian Los, Bill Melenberg, Kersh Naidoo, Gerry O'Donnell, Mariette Seed, Peggy Ward, Cam Worthington, Margaret Smith

**Total = 12 members + CRC rep + 3 guests = 16**

**Guests: Cori Fraser, Ashley Horjus, Vincent Tan**

**Regrets: n/a**

**Recorder: Mariette S.**

## 0.0 Call to Order

- Kersh calls the meeting to order at 7:08 and thanks everyone for joining.

## 1.0 Approval of agenda - March 05, 2019

- Bill MOVES, Peggy SECONDS with additional items Kersh brought forth. Motion is CARRIED to approve the February 05 Agenda.

## 2.0 Approval of minutes - February 05, 2019

- Peggy MOVES, Bill SECONDS the approval of the January 08, 2019 minutes. Motion CARRIED.

## 3.0 Reports

### 3.1 Vice President's reports

**Gerry & Kersh**

Kersh states how great it is to see everyone out (full slate). He appreciates the time everyone takes to be here, then he thanks:

- Bill for arranging eaves troughs.
- Bill for newsletter.
- Allan for help with timesheets.
- Antoni for stepping in with the Treasurer's position.
- Cam for stepping in with the Community Watch
- Heather for her progress on the contracts

Gerry states:

- Thanks to Bill for the terrific newsletter and also including the article on the Abundant Communities program as well as eaves trough arrangements.
- Thanks Kersh for meeting with the church group.
- Thanks to Rosa for her casino Coordination.
- Thanks to Margaret for responding re tobogganing hill proposal.
- He received word from 2 people who want to be on board. Amy Vladco will fill Civics position and he will ask Andrew for his preference regarding positions.

### 3.2 Treasurer's report

**Antoni**

Antoni reported that:

- The expenses of note during January were:
  - a) \$2,035.62 4-Way Electrical (Repairs and Maintenance)
  - b) \$3,307.50 Gill & Bird Accountants (Contract Services)
  - c) \$3,541.00 Foster Park Brokers (Contact Services)
- Our account balances as of January 31,2019 are:
  - General account - \$ 92,609.05
  - Casino account - \$ 5,538.74

**3.3 Civics report**

**Kersh/Gerry**

Kersh reports that:

- Another Jasper Gates redevelopment meeting is tomorrow night at 6:30 pm. Kersh is planning on going.
- The whole block on southwest corner of 149 Street & Stony Plain Road is under redevelopment consideration.
- Development notice came today for 104 avenue and 145 street south east corner. A fourplex is planned. The developer is a board member of Glenora.
- He wanted to confirm that the board has no part in the homeowner variance concern of last meeting. Agreed. (Variance has since been granted to homeowner).
- Another variance request from resident. Gerry mentions issue re requirements for sewage waste outlet. Doesn't appear to be an issue from community safety perspective.
- North east corner of 145 street and 106 avenue was subdivided.

**3.4 City of Edmonton**

**Margaret**

Margaret reports:

- CLOG is due April 24
- CLIP is due April 27
- Motion to approve a thousand dollars to Green Shack program for this summer. Moved by Heather; seconded by Vince. Approved. This is a regular donation every year.
- Mallory Linthorne is program coordinator for our area.
- If league wanted to go forward with toboggan hill, we should consult with school.

**Action item:** Heather to ask Antoni for cheque to pay for Greenshack program.

**Action item:** Brian to send information to Vince to ask school about toboggan hill.

**4.0 Old business**

**4.1 Sports report**

**Rosa**

Rosa stated that:

- The Indoor 2018-19 Soccer season is over except for those teams that will be going to Provincials or Inter-Cities Finals.
- Overall, all the teams did well this season.
- The U9 Girls (coached by Rob Chaput) went on to City Finals and placed fourth.
- The U17 Boys (coached by Brian Ficko, John Appleby and Sven Luedemann) ended in Tier 4 (one level below club) and won Silver at City Finals.
- They will now go onto Provincials held between March 15-17 in Calgary.
- All of our teams, except for the U7, attended the EWZSA Slush Cup, the biggest indoor tournament in North America.
- Both the U9 Girls and the U17 Boys won Silver. They host the largest indoor tournament in north America.
- The registration for the Outdoor Season has begun and will close on March 11th, with late registration starting March 12th.
- We probably will be hosting a U4, U5, U7, U9 Girls and a U17 Boys team. We should have almost all coaches in place for these teams.
- Outdoor registration starts next week online.

**4.2 Facilities status update (Hall)**

**Kersh**

Kersh reports that:

- It was reported that the back door of the hall was found open. Alarm went off.

**4.3 Rec Centre and Ice Rinks update**

**Gerry**

Kersh reported that:

- Aside from being closed due to cold weather, overall the rinks program was successful in general.
- Ashely reports that she gets a lot of complaints about rink not being open and walks not being cleared. Gerry advised that we close if -20 C and that's what we need to reply.
- Snow around benches and ice is not being cleared. Benches are not secure. Use cinder blocks to secure, it is suggested.
- One rink person is injured, another has issues so basically Michael is doing all the work, it is stated.
- Out of School Care wants to use rink. They are the portion of the daycare that is comprised of kids that go to the school and then daycare after school. At 3:30 pm.
- Board approves the use with appropriate supervision.
- Distinction is made between school using rink and OSC which is a private company.

**4.4 Church Rental Agreement**

**Kersh/Gerry/Vince**

Kersh stated

- Thank you for feedback from Ashley and Miriam.
- Thanks for Gerry for preparing the letter to church.
- Thank you for Vince for arranging meeting.
- Sammy finally agreed to meet. He felt some items were more strongly conveyed than were actually true.
- We want a level of respect that allows this rental arrangement to continue.
- We can't have multi-use arrangements.
- Hourly rate being charged at \$25 an hour; not going in early, not over extending time and not having last minutes requests. Storage of church items discussed.
- Sammy was supposed to provide insurance, community league membership, and list of assets being stored in hall. Only membership has been provided at meeting time.
- Kersh drafted up new contract and circulates it at the meeting.
- Ashely reports that last Sunday March 03, after meeting with board members, the church group was not out until 2:05 and there was a lot of dirt left behind. Their agreement is until 1:30 pm.
- It is brought up that if they store equipment, they can't gain access to it without creating a lot of short term, last minute access requests.
- Probationary period of 3 months with no violations suggested, in writing. And a rate of \$25.00 an hour. To not allow storage of items is recommended.
- Protective plate suggested on back door in hall. Brian mentions.
- Letter was sent to church about Feb 14. No request for acknowledgement.
- **Motion** to grant church 30 days to vacate the premises and terminate rental arrangement is **Moved** by Brian; **Seconded** by Vince. Approved.

**Action item:** To get video coverage of Sammy not leaving on time if necessary. *(It is stated there is an electronic record of when they enter and exit the hall based on the door code Sammy was provided.)*

- 4.5 Emails to be set up for board – status update** **Allan**
- Non-profit verification needed by Tech Soup. They connect non-profits with companies that offer services for free. Tech Soup certification is then passed on to Google.
  - Grovenor website is going to be moving over to Google. This is in process.
  - Internec web interface is not that easy to use.
- Action item: Heather needs last statements from Weebly to submit for reimbursement.*
- 4.6 Webmaster update** see 4.5 above **Allan**
- 4.7 Eaves trough repairs status update** **Brian/Bill**
- Bill reported that:
- The eavestroughs are done.
- 4.8 Contract policy – update** **Heather**
- Heather reported:
- She has no updates. She will follow up.
- 4.9 2019 Casino Status – update** **Rosa/Bill/Vince/Gerry**
- Rosa states:
- That she is getting responses to volunteer but having trouble filling some positions.
  - Old list she has is thinning out. Bill is going to start calling on his volunteer list.
  - Some soccer parents have signed up. And Grovenor Parent's Association (Leanne)
- Action item: School zone posting to be bumped up by Vince.*
- Action item: She will distribute a master list.*
- Action item: Rosa to forward Bill updated signup list.*
- 4.10 Parking concerns on 144 street** **Gerry/Vince/All**
- Cori Fraser reported:
- A community member who has concerns about parking around the block of school and Grovenor hall emailed the school. She feels that there is basically one-way traffic during rush hour. She received a direct response from CoE that a community wide decision is required. Scott McKeen's office had forwarded original concern raised by local resident.
  - The parent council asks people to call the city about this.
  - Gerry had discussed this with the board at previous meeting and that the board unanimously supported the City's position that this has to be a community-wide initiative. The school and league need to collect and compile responses for submission to the city. This could be done via website and newsletter.
  - School trustee Shelia Dunn wanted this issue dealt with as well.
  - Can school not open up more parking for their staff? The use street parking due to limited space in the lot and that they have to pay for parking in the lot. Non-permanent, non-full-time staff and parent volunteer take up street parking as well.
  - Drop off and pickup times are the worst for street congestion.
  - It is felt the street on the school side could be better cleared and snow removed.
  - What is involved in gaining school land for parking?
  - Survey of 3 questions could be put on Grovenor social media and webpage to promote jointly – school & board.
  - 311 is a complaint line but also system analytics, so don't be afraid to use it.
- Action item: Cori to ask school district about parking lot expansion.*
- Action item: School / league need to compile responses for city.*

*Action item: Cori to create survey questions for board's review and send survey link.*

**4.11 Program activities update** **Heather**

- Bike parade for June is slated.
- Suggested to ask school for help to promote or volunteer.
- Craft nights are 3<sup>rd</sup> Friday of March and April.

*Action item: Heather to ask school for help/volunteers.*

**4.12 Clip Clog grants** **Kersh**

- CLIP and CLOG grants are underway. Input needed by Friday.

**4.13 Big Bin event** **Kersh**

- The Big Bin in in process. We are using a local bin company. \$1100 for 2 bins. Should be finalized soon.

**4.14 Sound system at rink** **Kersh**

- Long and McQuaid quote sought for sound system at rink. Budgeted for \$5000, quote was just under \$4000. It would be a wired installation.

**4.15 Other old business** **All**

**5.0 Action Items update** (for items not yet covered)

**6.0 New business**

**6.1 Grovenor School update** **Cori Fraser**

Cori reported that:

- There is a lot going on at the school.
- There are 3 new classrooms on north sides; everyone seems happy.
- Working on getting library up and running.
- Pre-enrollment starts on Monday. It is done online via School Zone. District change.
- There was a good turnout at the Kindergarten open house last week. More kindergarteners registered now than ever before at this time.
- District feedback survey as part of the pre-registration. The district would like our (board member) feedback on the survey.
- The school has been fundraising for the Stollery Children's hospital. Initiated by student who passed on last year.
- A tree will be planted in Will's honour (student who passed on).
- Cori was asked if there are any current needs the board could help with. Nothing specific currently except to donate to the memorial for student who passed away.
- **Motion** for Grovenor Community league to provide a tree or donation for student memorial. **Moved** by Brian; **Seconded** by Rosa. Passed.
- Kindness club has raised about \$2000 to use in the community. Watch for activities.

*Action Item: Cori to send survey to Vince to distribute to board.*

*Action item: For donation or tree to be given to school. Check with Cori for which.*

**6.2 Other new business** **All**

**Adjourned 9:14 pm**

**7.0 Next meeting – April 02, 2019 ▪ 7:00 pm**

\*Please see January 2019 and December 2018 Income Statements included below.

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**Minutes**

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March 05, 2019 ▪ 7:00 pm start

**Income Statement**

Grovenor Community League

Reporting period: 2019-01-01 to 2019-01-31

Created 2019-03-05

**Revenue**

<b>Accounts</b>	<b>Balance</b>
Program Income – Membership Dues	465.00
Advertising Income	105.00
Hall Rental Income	545.00
<b>Total Revenue</b>	<b>1,115.00</b>

**Cost of Goods Sold (COGS)**

<b>Accounts</b>	<b>Balance</b>
Total Cost of Goods Sold (COGS)	0.00
<b>Gross Profit</b>	<b>1,115.00</b>

**Operating Expenses**

<b>Accounts</b>	<b>Balance</b>
Repairs & Maintenance	2,067.09

<b>Accounts</b>	<b>Balance</b>
Telephone – Wireless	57.75
Office Supplies	73.63
Utilities	1,199.45
Meals and Entertainment	125.75
Security System	147.89
Contract Services	7,098.50
Ice Maintenance Expense	1,997.68
Rink Shack Attendants	1,668.75
Cleaning Services	460.00
<b>Total Operating Expenses</b>	<b>14,896.49</b>
<b>Net Profit</b>	<b>(13,781.49)</b>

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# Minutes

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**DRAFT**

March 05, 2019 ▪ 7:00 pm start

 **Income Statement**

**Income Statement**

Grovenor Community League

Reporting period: 2018-12-01 to 2018-12-31  
 Created 2019-03-05

**Revenue**

<b>Accounts</b>	<b>Balance</b>
Program Income – Membership Dues	10.00
Advertising Income	330.00
Hall Rental Income	1,315.00
<b>Total Revenue</b>	<b>1,655.00</b>

**Cost of Goods Sold (COGS)**

<b>Accounts</b>	<b>Balance</b>
Total Cost of Goods Sold (COGS)	0.00
<b>Gross Profit</b>	<b>1,655.00</b>

**Operating Expenses**

<b>Accounts</b>	<b>Balance</b>
Telephone – Wireless	57.75

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<b>Accounts</b>	<b>Balance</b>
Office Supplies	25.41
Utilities	235.47
Miscellaneous Expense	173.54
Contract Services	250.00
Soccer Expenses	83.90
Ice Maintenance Expense	2,802.06
Rink Shack Attendants	281.25
Ice Making Expense	693.00
Cleaning Services	475.00
<b>Total Operating Expenses</b>	<b>5,077.38</b>
<b>Net Profit</b>	<b>(3,422.38)</b>