

**Grovenor Community League
Annual General Meeting**

Minutes

Grovenor Community Hall

December 03, 2019

Attendees:	Allan Bly	Vince Bowen	Brian Los	Bill Melenberg
Gerry O'Donnell	Mariette Seed	Kersh Naidoo	Peggy Ward	Antonio Kowalczewski
Heather Bolli	Jeff Havixbeck	Rob Chaput	Vince Bowen	Cameron Nattress
Community Members:	Ryan Thomas	Bernard Llanos	Chris Ward	Amiellie Lanteigne
Grace Salvo	Kyle Greer	Jennifer Carter	Alex Labarda	Dianne Cortez

For a total of: 13 board members, 1 CRC rep and 9 community members.

0.0 Welcome and Introductions

Call to order at 7:15 pm. Introductions are done around the room by both board and community members. Pizza, wings and cookies were offered beforehand.

1.0 Approval of 2019 AGM Agenda

Bill Melenberg MOVES, Jeff Havixbeck SECONDS. December 2019 Agenda is APPROVED.

2.0 Approval of 2018 AGM Minutes

Peggy Ward MOVES, Antoni Kowalczewski SECONDS. 2018 AGM Minutes are unanimously APPROVED.

3.0 Reports

3.1 Vice President's Report

Gerry O'Donnell/Kersh Naidoo

Kersh states thank you to:

- Gerry as VP for coordinating, volunteer dinner, finding board members, drop-in hockey, general administrative duties for executive, etc.
- Antoni for his financial work.
- Mariette for all her work on the minutes.
- Bill for newsletter and all the work he does every quarter to have it delivered.
- Cameron for Neighbourhood Watch role.
- Heather for bike parade, crafts and activities.
- Brian for membership table at Fall Fest.
- Jeff for work with civics.
- Directors at large, thanks to Brad, Vince, Peggy.
- Rosa for soccer.
- Angie for helping Kersh with Fall Fest. (She doesn't even live in Grovenor.)
- Rosa and Bill for casino work.

Kersh further states:

- If interested in supporting anything, please come forward.

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- We obtained new benches and audio system
- We supported the school with new and improved grounds (front yard of school).
- We supported the day care centre to find another location.
- We offered a skating program, drop-in hockey program
- A lot of development in Grovenor, this brings in more families.

Gerry states:

- He thanks Kersh for all that he does in sharing the VP role. It is too much for one person to devote enough time.
- Kersh is very good at applying for grants (CLOG, CLIP, Big Bin).
- We take full advantage of the grant opportunities the City makes available.
- Thanks to Kersh for organizing the Big Bin and Fallfest events.
- He feels we have met all our major goals and objectives.
- Financially, we are in great shape. We have adequate funds for the next fiscal year and are prepared for any unexpected events.
- Antoni does a great job of managing our financial processes, system and reporting matters.
- Antoni worked with the auditors to prepare our annual financial statements.
- Gerry and Rob Chaput will offer programs for hockey drop-in and power skating. City will offer a Learn to Skate program.
- Heather organized a variety of programs and activities, such as the bike parade.
- Rosa coordinated soccer programs, and organizing all of the coaches.
- Amelia Carruthers jumped in to do our social media platforms, which helped get a cleaning crew to clean the graffiti off of our murals.
- Jeff for starting up Communibee and for starting up the civics role.
- Allan for taking care of the website.
- Our new community league representative Cameron Nattress is joining us tonight.
- Great appreciation is given to Cameron's predecessor Margaret Smith of City of Edmonton for her valuable services in prior years.
- We supported the school as best we can. Brad Mielke coordinated a cleanup effort for the front yard of the school over the summer.
- We ensure the upkeep of our facilities. Miriam Ferguson manages the hall rentals and Ashley Horjus was our cleaning person until recently.

3.2 Treasurer's Report

Antoni Kowalczewski

Antoni states that:

- City of Edmonton grant for \$9,398 came in.
- Our accounts as of October 31st are:
 - General: \$97,575.20
 - Casino: \$75,208.11

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3.3 2019 Financial Statements

Antoni Kowalczewski

Antoni stated:

- \$81,131 at the end of the year
- Statement of Operations, a lot less activities this year. Many things are being carried over.
- CLIP grants have been deferred for this year.
- Soccer fees have increased.
- Other things seem very similar to last year.
- In total the revenue was \$6800.
- A major capital expense was for the construction of several new community garden boxes.
- Last year we had a security system upgrade.
- Fall Fest was cancelled last year so didn't have that expense.
- Jasper Place swim offer was not available (Cameron Nattress said the error was in sending it to EFCL newsletter instead of directly to the boards. They could be holding a spot for us. Cameron will look into it.)
- There was a grace period, but it may be over as well.
- Professional fees mainly consisted of accounting fees.
- Operating deficiency this year of \$8,629.00
- Accounting firm finds that we presented fairly in our financial matters.
- August 2019 Financial statement is attached below.

3.4. Committees' Reports

- Bill brings up that as this is international day of giving, it is an appropriate day to have our AGM, run totally by volunteers. He has an established core of people that deliver the newsletter.
- Vince reports that Grovenor community was surveyed in regard to parking and traffic flow. There will be a school council meeting on January 16 at the school at 6 pm. Feedback will be provided pertaining to the school area. Edmonton Police Service will be in attendance.

4.0 Elections

- Cameron Nattress, our CRC representative hands out copies of the "slate." The slate is the list of those wishing to hold a position on the Grovenor board, both those currently in roles and those newly desiring roles on the board. He goes through the procedure stating he will read the election slate asking each person listed if their name will stand. He asks if anyone would like to bring their name forward for president. Three times he calls. NO response. Gerry lets his name stand as Vice President and ditto for Kersh. Both agree. Antoni and Mariette let their name stands for Treasurer and Secretary, respectively. Both agree. Cameron mentions that people can share a role, such as two people sharing the

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Neighbourhood Watch role. We will then vote for the whole slate after he reads the remaining names on the slate:

- Bill lets his name stand for Newsletter Director
- Heather lets her name stand for Program Director
- Brian lets his name stand for Membership Director
- Rosa lets her name stand for Sports Director
- Cameron W lets his name stand as Neighbourhood Watch Director
- Vince will let his name stand as Director-at-large
- Peggy will let her name stand as Director-at-large
- Allan comes forward as Director-at-large
- Kyle Greer comes forward as Facilities Director
- Grace comes forward for Social Director
- Veronica is not in attendance
- Ksenia is not in attendance
- Jenn Carter comes forward as Director-at-large
- Bernard Llanos comes forward for Director-at-large
- Alex Labarda comes forward for Director-at-large
- Allan Bly to let his name stand as Website Coordinator
- Amelia Carruthers to let her name stand as Social Media Coordinator
- Kyle Greer comes forward as Ice Rink Coordinator
- Brian will let his name stand as Garden Coordinator
- Rosa will let her name stand as Casino Coordinator

Potential Election Slate - Grovenor Board Members for 2020		
Position	Potential Candidate	Status in Role
President	Vacant	
First Vice-President	Kersh Naidoo	Continuing
Second Vice-President	Gerry O'Donnell	Continuing
Treasurer	Antoni Kowalczewski	Continuing
Secretary	Mariette Seed	Continuing
Neighbourhood Watch Director	Cameron Worthing	Continuing (w/ caveat)
Newsletter Director	Bill Melenberg	Continuing
Program Director	Heather Bolli	Continuing
Membership Director	Brian Los	Continuing
Facilities Director	Kyle Greer	To Nominate
Civics & Development Director	Jeff Havixbeck	Continuing
Sports Director	Rosa Fico	Continuing
Social Director	Grace Salvo	To Nominate

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Director-at-large (6)	Vince Bowen Peggy Ward Veronica Wills Ksenia Lee Allan Bly Jenn Carter Alex Labarda Bernard Llanos	Continuing Continuing To Nominate To Nominate To Nominate as director To Nominate To Nominate To Nominate
Website Coordinator	Allan Bly	Continuing
Social Media Coordinator	Amelia Carruthers	Continuing
Ice Rink Coordinator	Kyle Greer	To Nominate
Garden Coordinator	Brian Los	Continuing
Casino Coordinator	Rosa Fico	Continuing

5.0 Addresses

5.1 (Vice) President's Address for new year

Gerry O'Donnell/Kersh Naidoo

Gerry states:

- Thanks to everyone in attendance tonight. And thanks to our hard working board and the many volunteers who helped deliver our programs and make the year a success.
- We like to invite our local politicians to a meeting and to Fall Fest.
- From membership perspective, we haven't done a door to door drive for some time. It would be great to do another. It could take about 20 people. It supports the Abundant Communities initiative.
- There will be joint summer program with N Glenora again.
- We will offer a Learn to Skate program with City of Edmonton. Rob and Gerry will offer Power Skating and Drop-in hockey programs.
- We will continue to engage with St. Paul's church and Catholic Social Services.
- We will continue to support our soccer programs,
- We will apply for every grant we are entitled to as usual.
- We will use our social media with Amelia - Facebook and Twitter. We also use the school one as well.
- The Jasper Place swimming program may not be in effect. But take Community League membership card to Peter Hemmingway and they will give a 10-pass card.
- Trying to keep the hall in good shape will be easier with our new Facilities Director Kyle and new cleaning person, Amanda.
- Kyle will be our new ice rink coordinator this year.
- Allan started our skate donation program.

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- Kersh will coordinate our Big Bin event this year as usual. Grants are utilized to cover approx. 50 % of the cost.
- Brian will coordinate again our community garden program. Three more boxes are to be constructed. The rest have already been done. An arborist in the community would like to volunteer to help.
- Cameron W would like to launch some neighbourhood watch initiatives in the new year.
- Jeff is very attentive to the development projects in the neighbourhood. He asks if we want to take an official stance as a community regarding project on SW corner of 149 and Stony Plain Road. People won't start living there for 5 years; 25 years to finish. Riocan (an investment real estate trust) is directing this project together with Stantec. The 148 street developers are looking at doing a public open house in January or February. On 142 street the current owners want to rezone to develop. Appeal went ahead. Re-zoned to RA7.
- Gerry will file reports and forms to renew our taxation exemptions, Not for Profit reporting/filing requirements and insurance renewal application / data.
- He will organize the annual Volunteer Appreciation dinner for next year.
- A draw for two City of Edmonton facilities tickets was completed.

Kersh states:

- Thanks to Cameron
- Thanks to all who stepped forward.
- We want to continue all the programs that Gerry mentioned; that takes many hands.
- He looks forward to the coming year.

6.0 Next Meeting

Tuesday, January 07, 2020 at 7:00 pm

7.0 Adjournment

The meeting was adjourned at 8:21 pm.

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Financial Statements of

GROVENOR COMMUNITY LEAGUE

August 31, 2019

Grovenor Community League Annual General Meeting

Grovenor Community Hall

Minutes

December 03, 2019



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INDEPENDENT PRACTITIONER'S REVIEW ENGAGEMENT REPORT

To the Members of Grovenor Community League

We have reviewed the accompanying financial statements of Grovenor Community League (the "League") that comprise the statement of financial position as at August 31, 2019, and the statement of operations, unrestricted net assets and cash flow for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations ("ASNPO"), and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Practitioner's Responsibility

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.

Conclusion

Based on our review, nothing has come to our attention that causes us to believe that the financial statements do not present fairly, in all material respects, the financial position of Grovenor Community League as at August 31, 2019 and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Chartered Professional Accountants

December 2, 2019

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GROVENOR COMMUNITY LEAGUE
Statement of Financial Position

As at August 31, 2019
 (unaudited - see Review Engagement Report)

	<u>2019</u>	<u>2018</u>
ASSETS		
CURRENT		
Cash and cash equivalents	\$ 89,131	\$ 98,075
Restricted cash (Note 3)	76,281	9,761
Prepaid expenses	590	416
	\$ 166,002	\$ 108,252
LIABILITIES		
CURRENT		
Accounts payable and accrued liabilities	\$ 535	\$ 676
Deferred revenue (Note 4)	76,281	9,761
	76,816	10,437
NET ASSETS		
Unrestricted net assets	89,186	97,815
	\$ 166,002	\$ 108,252

APPROVED BY THE BOARD

..... Director

..... Director

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GROVENOR COMMUNITY LEAGUE
Statement of Operations
Year ended August 31, 2019
(unaudited - see Review Engagement Report)

	<u>2019</u>	<u>2018</u>
REVENUES		
Grants	\$ 18,485	\$ 61,095
Soccer fees	13,365	9,529
Hall rental	13,195	14,850
Casino	10,285	81,817
Memberships	2,875	3,592
Advertising	1,815	1,530
Programs	1,636	2,916
Donations	460	550
	62,116	175,879
EXPENSES		
Rink maintenance	13,091	23,211
Hall maintenance	9,935	28,766
Summer program wages	9,629	3,499
Soccer program	9,471	9,167
Capital (Note 5)	7,048	20,848
Utilities	6,535	8,019
Newsletter	3,548	4,091
Insurance	3,367	2,589
Professional fees	3,308	4,961
Equipment rental	2,050	3,800
Security system	742	3,055
Memberships	704	581
Community events	623	6,059
Hall supplies	340	673
JP swim program	324	1,254
Interest and bank charges	30	7
	70,745	120,750
(DEFICIENCY) EXCESS OF REVENUES OVER EXPENSES	\$ (8,629)	\$ 55,129