

Attended: Allan Bly, Vince Bowen, Brian Los, Bill Melenberg, Kersh Naidoo, Gerry O'Donnell, Margaret Smith, Peggy Ward. Community members: James Parker, Joe Pogoj, Christine Worthing, Cam Worthing and Amy Wicoe attended the meeting. As well as Principal Cori Fraser from Grovenor School.

Regrets: Rob Chaput, Heather Bolli, Brad Mielke, Rosa Ficko, Mariette Seed, John Yule.

1.0 Approval of agenda

- **October 02, 2018**

Vince MOVES; Bill SECONDS. Motion is CARRIED to approve the October 02 Agenda. CARRIED.

2.0 Approval of minutes

- **September 04, 2018**

Brian MOVES and Kersh SECONDS the approval of the September 04 minutes with a corrected "next meeting date" of October, not November. Motion CARRIED.

3.0 Reports

Gerry opens the meeting welcoming all and stating we have guest speakers and introductions are done around the table.

3.1 Grovenor School Principal quarterly update

Principal Cory Fraser thanks the board for inviting her. She further thanked the board for the year end barbeque, stating that the feedback from parents and families was great. It was much nicer to have their barbeque in the (new) playground as opposed to on the school's tarmac. She then states:

- Thanks to the Grovenor board for the use of our barbeque for their meet the teacher function.
- Volunteers are coming forward for the school. The word is getting out, but they are still looking for more volunteers. Seniors that have time to give back.
- Enrollment is up to 185 at the start of this year which is about 10 students more than the start of last year. Though they did grow to 185 last year. They are still growing.
- The school has more construction happening. The classrooms that were reclaimed need some asbestos treatment and some other major work to floors, walls, ceilings and paint, etc. The target is to have the work done by Christmas, so the new year can start in the new classrooms.
- The school front entrance way was redone last year, and the changes are great. She invites all over to stop in and have a look. Signs are yet to go up at the end of it all.
- In the spring they would like to plant a tree to honour the student that passed away over the summer.
- There is a plan to spruce up the front of the school.
- The open construction site at the end of their parking driveway is a concern with the children. The school has called the city a few times and encourages members to do the same. This is on the south side of the school.
- The school could probably hold 50-60 more children.
- Reconfiguring occurs when schools have low enrollment.
- The city decided the friendship bench should be in the front of the school.

- The pathway project is postponed into the spring. She asked that we pause that initiative.

3.2 Vice President's reports

Gerry & Kersh

Gerry:

- Thanked Kersh and Angie Resendes for their efforts with Fall Fest despite it being cancelled this year due to inclement weather. And he thanks anyone else involved in organizing and planning.
- States that the Green Shack program was very successful this year. The numbers for Green Shack this year were rather high, about 25 kids per day. Very impressive.
- He thanks Allan for his part in helping to organize Green Shack and the summer programs. Allan states these were well organized this year by the City.
- Notes the benefit to our community with the new playground and the spray park. They bring a lot of families in.
- Thanked Allan for all his work over the past 2 years. He will be resigning from his position as Facilities Director effective December 2018.
- Asks about a storage place for Fall Fest items. (Allan will create space.)

Kersh states:

- Grovenor did incur costs from cancelling Fall Fest, but the weather was just not cooperating.
- It was decided that incurring costs was the better option as volunteers would have been scarce.
- The amount was about \$650, with the band being the biggest expense as they were lined up early in the season.
- In the past we have had contracts where we could cancel up to the Wednesday before.
- The donations and door prizes received will be rolled into next year. And we will start planning now for next year.
- Bill is now floundering for content (pictures) for the next newsletter issue.
- Allan is resigning, and thanks him for the progress made over the past 2 years. And hopes he comes back at some point.
- Thanked Peggy who got the financials off to the accountant for year end, in preparation for our upcoming AGM.
- He thanks Brian for coming to sell memberships at the community garage sale.

3.3 Treasurer's report

Peggy

Peggy reported that:

- She decided to check year to date adv revenue as it was reported as being down at the last meeting. From Sept 01, 2017 to Aug 31, 2018 we had \$2040 in advertising revenue.
- She doesn't have the Sept bank statement, so her report is a month behind, but has the August income statement.
- The year-end statement doesn't have much significance on it but contains adjusting entries from the auditors from Aug 31, 2017. Reallocating.
- She dropped off documents at the auditors last week but hasn't heard from them yet.
- Account balances as of Oct 04, 2018 are:
 - General account - \$102,034.94
 - Casino account - \$9034. 21

- Bill notes that the approved \$100 donation on behalf of former board member Earl Clements Memorial Fund garnered a thank you letter from the Edmonton Community Foundation.
- The August 2018 Income Statement is included at the end of these minutes.

Action Item: Bill to provide Peggy with letter from Edmt. Community Foundation.

3.4 Civics report - deferred

Kersh/Gerry

3.5 City of Edmonton

Margaret

Margaret reports that:

- She didn't realize Mariette wouldn't be at this meeting and sent her report to her.
- There is a new public waste initiative by the City, to do in part with recycling.
- There are public engagement sessions between Oct 03 – Nov 15.
- https://www.edmonton.ca/programs_services/garbage_waste/future-of-waste.aspx
- There is a survey online if you google waste Edmonton.
- There are youth chats in the evenings for the kids.
https://www.edmonton.ca/programs_services/public_engagement/engage-edmonton-festival.aspx
- On November 5, there will be recreations' networks. The City wants to geographically clump communities together, so they can learn from each other and share resources. Dinner will be served. Open to all community leagues members at Prince of Wales Armories. Invitation to follow.

Action Item: Bill will follow up with Cassandra to see if she is interested in the boxes of documents in furnace closet.

Action Item: Check with Mariette for the status of the boxes with City archivist.

4.0 Old business

4.1 Sports report

Rosa

Rosa absent:

- Outdoor soccer is done for the season. But indoor soccer is to start, Kersh states.

4.2 Facilities status update (Hall)

Allan

Allan reported that:

- A garage sale was held at the hall in September. It was mildly successful. The hall was full of tables but the unseasonable cold kept people away.

4.3 Rec Centre update

Allan

Allan reported by email that:

- Signs are posted for rink attendance and an ice manager, as well as postings on Kijiji.
- Maybe 2 or 3 attendants are returning, that live in the area. He has about 5 applicants.
- The grass being cut beforehand helps with the icemaking.
- He has prepared job descriptions for the various rink positions.
- There are positions that could be done by volunteers, such as changing the sign.
- The facilities director wears many hats. The jobs that the facilities director does are looking after: the rec centre, the hall, human resources, maintenance, and security.
- Underneath that, for rec centre it is the ice maintenance and attendants.
- For human resources, it is the contracts which we have in place that we are using but are going to change.

- For the hall manager, we have actually filled that position with Miriam who takes care of the hall bookings.
- We have filled the cleaning position with Ashley, who doesn't report directly to Miriam but should (according to the model provided).
- Maintenance is ongoing. The eaves troughs have to be done and the matting outside of the rink. And painting is ongoing, which we did this year.
- Security is a big category. Access in and out of the buildings has to be managed. Keys have to be managed. Key boxes for emergencies have to be managed. But access in and out of the hall really has to be managed.
- Monitoring has to be managed. If you have a time frame, it is easy to search, but if not, you can spend a lot of time searching for a complaint/concern.
- He recommends paying people to do certain positions (those color coded in blue on his chart). The ones in red could be volunteers.
- He supports sub-contracting the rink to a sole person. Other rinks do this and the person takes care of the ice, the concession, the attendants, all for a flat fee per month.
- Heather with the help of Gerry and Kersh are looking into the contracts. Currently contracts have expired for the church, and Miriam and Ashley are without contracts. Those need to be in place.
- Kersh states we need to get a handle on the costs that we have spent on the rink in past years, so we have a benchmark. (Note: these were researched from previous financial statements, summarized and forwarded to the board last month by Gerry for reference).
- Allan feels he was not informed of what transpired last meeting re getting a handle on costs.
- Right now, we are just advertising for individuals. Ice preparation starts in the middle of October. A rink manager would need to be in place by end of October.
- Prospects are really not there this year for an overall manager. Perhaps one.
- Allan will stay on until end of December and fulfill the rec centre manager role, as he did last year, until someone is hired.
- Kersh states we will have to give this a high priority and move it forward.
- Allan says his research shows \$3500 is about the average to pay an ice manager from Nov 01 to March 31.
- Kersh thanks Allan for working through the last couple of months.
- Brian states that Allan's organization chart highlights the need for a lot more people to help with the work, as there is way too much work for one person in some of these positions.

Action item: Margaret offers to find out what other rinks are doing. Kersh will contact N. Glenora.

Action Item: Allan to continue to look for individuals to fill rink positions.

4.4 Emails to be set-up for Board

Rob

Kersh reported that:

- Rob is absent. He asked him for an update but did not receive it.
- There was confusion at last meeting about the shared capabilities of the emails and the centralization of all the data. Rob was going to look into it and outline.

- Allan states there are over 10 gmail accounts currently. Each account has its own storage space. Other odd email accounts have been set up out of necessity. What Rob is likely working on is a corporate account with a single storage place where you can assign email addresses out of the pool with a single identity managing all the different email. Versus all different people managing the emails.
- Kersh states there is more work that needs to be done there.

4.5 Fall Fest status update **Kersh**

- This was provided by Kersh in his VP update, item 4.2, second half.

4.6 Grovenor School Pathways **Kersh**

- This is on hold until next year, as Cori Fraser stated in item 3.1 above.

4.7 Hall Sign **Brian**

Brian reported that:

- The acrylic covering on the sign was replaced about 2 weeks ago by Com Sign.
- A reflective coating was put in place behind the letters last year but wasn't enough.
- The letters are now visible. A huge improvement.
- He did some research on the solar light above the sign (to obtain a second one). Two years ago, we paid \$ 2900 for a solar LED head. They now cost \$980. A huge decrease in cost. Plus \$450 to install for a total of \$1430. He ordered one.
- Additionally, re memberships, Brian states that about 30 memberships have been sold on line. And about 20-30 he has sold in-house. He gets emails every day now for memberships with not being able to sell them at Fall Fest.

4.8 Playground – pooling repairs **Kersh/Brad**

Kersh reported that:

- Brad has been working with the City. Some work is going to be done right away.
- We need to hold them accountable to what they say they are going to do.

4.9 Contract Policy update **Heather**

Kersh reported (Heather absent) that:

- Heather is looking into the ones that we have and provide some feedback. But we haven't heard back from her yet. He will follow up with her.

***Action Item:** Kersh to follow up with Heather re progress of contracts.*

4.10 Other old business **All**

- There was a complaint by a resident due to reckless driving and close calls. He submitted something on his own. Gerry previously forwarded a summary of concerns and recommended action approved by the board two years ago to the CoE as well as Councilor McKeen. He will resubmit the list of concerns and recommendations for lower speed limit of 40 throughout, speed bumps, solar signs displaying driver's speed, and periodic surveillance where warranted.

5.0 Action Items update (for items not yet covered) - deferred

6.0 New business

6.1 Stop light request **Vince**

James Parker, a Grovenor community members speak on safety of crossing 142 street and states:

- He has concerns for his daughter's safety in crossing 142 street.

- He wants to bring to the attention of the board that he has noticed going west (on 149 St.) there are stop lights for pedestrians, and to the east (142 St.) there are only amber lights. And those are not effective he feels as they are not at eye level for cars.
- He would like to see some process started where we can get a pedestrian stop light at 104 Ave. and 142 St. This is a bike lane.
- Discussion ensues over on demand lights and lights synced to the traffic.
- It is pointed out that the City was considering raising the speed limit on 142 street to 60 km per hr., but Grovenor board wrote a formal letter to the City Transportation office and City Council objecting this. Six councilors did acknowledged that they would consider our position.
- If the speed is increased on 142, the need for a pedestrian light becomes more vital.
- Gerry states that we have asked the City 3 times to reduce the speed limits within Grovenor community, except for the school and playground where 30 kl is the limit.
- We may have to have an interim solution until a full light is allowed.

Action Item: Margaret will investigate if the city will do a study on traffic light need/safety at 142 St and 104 Ave.

Action Item: Gerry offers that the board prepare a formal letter to the city about the need for either improved lighting at the crosswalk (north of 104 Ave/142 St) or a traffic light at the corner of 142 St. and 104 Ave.

6.2 Town Hall Mtg. with Deputy Premier Sarah Hoffman (Nov) 06 - deferred Gerry
Gerry (who left early for another appointment) will have to provide an email update.

6.3 Request for Dog Park Kersh/Gerry
Joe, from the community brings up the matter of using the boarded rink for a dog park, stating:

- He read of a City initiative to turn outdoor rinks into dog parks in the off-season.
- He would like to see that done in Grovenor.
- He does use the rink now, informally despite there being a no dog sign, because it is safe for the dogs. A socializing place for dogs.
- Currently, he is picking up people's waste (not dog waste) at the outdoor rink space.
- Margaret brought forth the steps for communities to have a dog park. First, there has to be agreement from the community that the rink be turned into a dog park from May 01 to Sept 30. There is a dog off-leash coordinator Natalie; and she could come to the next meeting and speak to us. She would explain the license agreement with the City and walk us through the steps. There are certain rules to be followed. Let Margaret know if/when we'd like her to bring the coordinator to a meeting.
- It is pointed out that this would be good for kids too, that have smaller dogs.
- It is mentioned that soccer teams use the rink, so that has to be considered, concerning dog waste left on the grounds.
- Discussion ensues about formalizing the process versus letting it happen.
- The topic of more garbage cans is brought up and the need for dog litter bags onsite.
- The current no dog sign at rink is discussed. Is it a bylaw? There is a number on it.
- Joe is invited back to a future board meeting when a person from City can attend.

Action Item: To find out if a no dog sign is a bylaw.

Action Item: Margaret to look into Grovenor getting more garbage cans from the city.

Action Item: Margaret to invite off-leash coordinator from City to talk to community, perhaps in the new year.

Action Item: Suggestion to inform Rosa re soccer use of the rink over the summer.

6.4 2019 Casino status update

Rosa

Kersh states:

- With the cancelling of Fall Fest, the opportunity was missed to recruit for casino volunteers. Rosa didn't provide an update. He will contact Rosa

6.5 Other new business

Discussion ensues around AGM and recruiting of more people as it takes a lot more people to operate Grovenor's facilities. Kersh states the move of the AGM to a better time of the year would necessitate moving our financial records as well as they need to be completed 3 months in advance. A membership drive is discussed. Approaching the school channels for volunteers is mentioned as well.

Adjourned 9:00 pm

7.0 Next meeting – November 06, 2018 ▪ 7:00 pm

*Please see August 2018 Income Statement included below.

Grovenor Community League Income Statement August 2018		
	August 2018	August 2017
Revenue		
Program Income – Membership Dues	125.00	1,115.00
Advertising Income	360.00	
Hall Rental Income	915.00	20.00
Uncategorized Income		448.94
Direct Public Support – Corporate Contributions		1,800.00
Direct Public Support – Gifts in Kind		3,564.80
Direct Public Support – Business Contributions		61,000.00
Direct Public Support – Individual Contributions		2,457.20
Uncategorized Income		-51,438.94
Uncategorized Income		-18,374.00
Casino Income		-42,184.75
Soccer Fees		445.00
Total Revenue	1,400.00	-41,146.75

Grovenor Community League
Board of Directors Meeting

Minutes

Grovenor Community Hall

DRAFT

October 02, 2018 ▪ 7:10 pm start

Operating Expenses		
Telephone – Wireless	57.75	
Bank Service Charges	5.00	5.00
Swimming pass expenses	87.15	117.93
Office Supplies	136.72	241.54
Printing and Reproduction	866.25	685.83
Utilities	394.93	620.52
Contract Services	500.00	
Cleaning Services	420.00	750.00
Block Party Re-imbursements	49.78	
Uncategorized Expense		72,648.71
Repairs & Maintenance		-205,180.05
Postage & Delivery		15.06
Miscellaneous Expense		-18,374.00
Uncategorized Expense		-92,209.15
Playground Expenses		202,372.19
Security System		-93.38
Green Shack		5,972.21
Soccer Expenses		86.03
Fall Fest Expenses		1,050.00
Rink Shack Attendants		-120.00
Ice Making Expense		13,171.20
Total Operating Expenses	2,517.58	-18,240.36
Net Income	-1,117.58	-22,906.39