

**Attended:** Allan Bly, Heather Bolli, Vince Bowen, Kyle Greer, Jeff Havixbeck, Antoni Kowalczewski, Alexis Labarda, Bill Melenberg, Gerry O'Donnell, Mariette Seed. **Total = 10** members & 4 community members: Tyler Blewett, Amanda Dyk, Willy Stroker and Joe Miller.

**Regrets:** Cassidy Cooper, Jodi Milan, Kersh Naidoo, Grace Salvo, Darrell Nordell. **Recorder:** Mariette S.

## 0.0 Call to Order

- Gerry calls the meeting to order at 7:06 pm and wishes everyone a happy new year.

## 1.0 Approval of agenda – January 04, 2022 with last minute additions

- Allan MOVES, Jeff SECONDS. Motion is CARRIED to approve January 04 Agenda.

## 2.1 Approval of minutes – November 02, 2021

- Bill MOVES, Allan SECONDS motion to approve the November 02, 2021 minutes. Motion CARRIED.

## 3.0 Reports

### 3.1 Vice President's reports

**Gerry & Kersh**

Kersh absent; Gerry states:

- Happy new year. Thanks to Mariette for the documentation for tonight's meeting and the AGM.
- Thanks to Allan for administering the meetings.
- Thanks to Antoni for his work with financial processing and reporting.
- Thank you to everyone for joining tonight's meeting.
- Thanks to Darrell for all the work he does on behalf of CoE for our board.
- Thanks to Heather for her coordinator work on the 2021 casino.
- We have processed a cheque to pay for our insurance.
- We did issue a cheque to principal Roberge for the \$1000 toward the nutrition program at Grovenor school. She was very thankful to the board, saying it would be put to good use immediately. Kids were no longer shy about participating.
- We did provide \$750 to the EPSB Foundation Chromebooks for Kids campaign. The Foundation and our school were very thankful.
- We received a membership package with application forms in the mail from EFCL for 2022.
- We have Andrew Knack joining our next meeting on Feb 1 at 7:00 pm. Gerry to provide a message for social media and for Mariette to update the sign (by Amanda).
- Hats or toques off to Kyle and Michael for the good condition of the ice at the rinks.

**Action Item:** Gerry to provide a message for Andrew Knack joining February's meeting.

### 3.2 Treasurer's report

**Antoni**

Antoni reported that:

- Accounts as of November 30, 2021:
  - General Account: \$ 146,681.14
  - Casino Account: \$ 18,234.92
- Of note for November
  - \$635 was brought in from Hall rental income, which hasn't happened for a while.

**Action Item:** x

### 3.3 Civics report

**Jeff**

Jeff reported that:

- The 148 street development project discussions continue.
- There was another meeting before Xmas organized by the City. About 15 community members, plus Andrew Knack joined. No new information except for a rendering.
- People were dismayed that no new information was provided.
- No commercial space on the main floor. Some for, some against this.
- Most residents left unfulfilled.
- A resident Brian received an email from Andrew Knacks team that there will be a meeting January 10 at 7 pm. How to find a path forward is the challenge.
- He has spoken with City developers. Development projects tend to go through; it is how they go through the CoE.
- Height was an issue. Minor sun shadow studies, which will affect neighbouring properties.
- Another group likely to reconvene with the residents.
- He will also try to reach out to the developer.
- Jeff Lewis, one of the owners of the property was quite tight-lipped. Parking was brought up. Traffic, privacy, shadowing were brought up.
- City meetings tend to stick to the 1 hour time limit.
- Joe brings up that the rezoning is on the table first. If that goes through, it is more than likely that the development will go through.
- Residents felt that the City is aligned with the developers. The City indicated that a higher building is actually allowed in that area.

**3.4 City of Edmonton**

Darrell

Darrell absent; no report

- Deferred.

**Action item:** x

**4.0 Old business**

**4.1 Social Events update**

Heather / Grace

Grace absent:

- Deferred

**Action Item:** x

**4.2 Programs update**

Cassidy

Cassidy absent:

- Deferred

**4.3 Facilities status update**

Allan/Gerry

Allan reported that:

- He had the two furnaces repaired in the hall. The air intake pipes on the roof were improperly installed. Hopefully we will be relieved of furnace problems going forward.

**Action item:** x

**4.4 Ice Rink planning for 2021-22 season**

Kyle

Kyle reported that:

- The ice is very nice on the rinks.
- The freezing rain messed up the rink last month, now the extreme cold is affecting it.
- When the weather warms up lines will be painted.

- Mentioned that the nets need mending. May need to invest in new nets next year as some of the metal is broken.
- It appears that the shed is okay in its new location farther away from the fence and rec center where kids can't climb on to the roof.

**Action item:** Heather offers to post rink updates on both Grovenor and Family social media sites. More communication would be appreciated by the community for rink hours.

**4.5 Valley Line LRT & EPCOR infrastructure project** **Allan**

Allan stated:

- The work is predominantly around West Edmonton Mall right now.
- Jeff is still on it.

**Action item:** x

**4.6 Website update** **Allan**

Allan stated:

- He updates the website every Sunday. He makes sure current events are on the first page.

**4.7 Proposed Rezoning 10212-10220 148 St project status update** **Jeff**

Jeff reported that:

- See above, item 3.3.

**Action Item:** x

**4.8 Impact of new AHS / EFC Regulations, Guidelines & Best Practices** **Gerry/All**

Gerry reported:

- Do we need to do any additional signage for rink? Kyle will be reviewing this and post signage as required.
- Everything seems to be going well at the rinks for now.

**Action item:** Kyle will print off a few signs and post them before reopening after the cold.

**4.9 Grovenor Street Labs update** **Alex/David**

X stated:

- David was to join the meeting tonight.

**Action item:** x

**4.10 Casino 2022 update** **Heather**

Heather reported

- We need casino advisors for our Casino on April 02. Lily Seto has been our advisor for the past few casinos, and she reached out.
- We only need to sign one contract with Lily. One administrative item. Gerry will sign after Heather drops it off.
- **Motion** to approve the contract with CLCW casino advisors is **Moved** by Heather; **Seconded** by Vince.
- Purchase \$50 gift certificates perk for casino volunteers. Moved by Bill and seconded by Alex.
- Vaccination status is needed before a volunteer shift. Should we purchase rapid tests to have on hand? Cost could be about \$1000.
- Heather will be sending the volunteer list out this week. Five key positions need to be filled by month's end.
- An electronic version of .

**Action item:** Send Gerry contract to sign.

**Action item:** Heather needs a cheque with the legally incorporated name of the board.  
Antoni to supply

**4.11 Grants for Ice rinks status**

Kersh absent

- We received one ice rink grant for \$750, possibly from CoE.
- Not sure of the status of the other from EPCOR.

**4.12 Hall rental agreements**

**Kersh/Gerry/Allan**

Kersh/Gerry/Allan reports:

- No action required at this time.

**4.13 Other old business**

- n/a

**5.0 New business**

**5.1 Contract rates for rinks manager; hall cleaning**

**Gerry**

Gerry stated:

- There was a discussion at the last meeting to consider raising the rate for Michael. Kyle was to advise later what he recommended. In December, after some discussion Kyle advised Gerry, Kersh (with Antoni cc'd) that Michael's rate should be increased to \$22 per hour comparable to other leagues. In order to ensure that the work on the rinks was not interrupted an executive decision was made to increase Michael's rate to \$22.00 per hour.
- It is brought up that we may not have a contract in place for Michael. Kyle confirmed that this had not yet been completed and that he could remedy this asap now that the new rate had been settled. It was suggested to use a previous template for revision and have Michael sign it with Kyle.
- There are basic contracts and EFCL recommended contract templates. Suggested to add on to the basic contract. Add rather than take away.

**Motion:** To approve the increase from \$20.00 - 22.00 an hour paid to the icemaker, Michael. **Moved** by Kyle and **seconded** by Antoni. A second motion is put forward for Amanda's rate to match Michael's of \$22.00 an hour. **Moved** by Allan, **seconded** by Alex.

**Action Item:** To have Michael sign a contract. And Amanda.

**Action item:** Allan to dig up basic contract and forward to Gerry.

**5.2 Attracting new board members**

**Gerry**

Gerry reported that:

- As we have a number of vacancies, Gerry suggests each board member make an effort to contact friends and neighbours to fill board vacancies.

**Action Item:** Advertise for the board positions on social media. Vince to ask his wife how to contact Amelia to gain access to the Grovenor Facebook page.

**5.3 Review of board position description on website (Civics)**

- Joes feels what is on the website is contrary to what is in our bylaws.
- Grovenor residents have differing interests and positions regarding developments/ rezoning etc. Differing and opposing views.
- We can't advocate all positions put forward by residents on every time. What we try to do is contact CoE and other stakeholders involved to facilitate discussions and meetings wherever appropriate. Plus, this is not a paid position with unlimited hours devoted to it.

- Civics director and the board should be unbiased in my opinion, as we have tried to be.
- Joe Miller is just asking us to decide what the job description should be. Just choose. It is hard to fight an RF3 development and may have a bigger impact on Grovenor in the future.
- Development is changing fast and quick in Grovenor.
- Gerry feels over the last 10 years that the board has done an excellent job monitoring development in the neighbourhood but could always do better if we had paid resources to pursue full time.
- It is a formal process to change Bylaws. Thirty day notice given to community, etc.
- Duration of executive staff was changed on the Bylaws about 2 years ago and other changes approximately 8 years before regarding changing references to "Audit" of financial statements to "Review".

**Action Item:** *To update the board positions over the course of the year. And look at Bylaws. Jeff to compare the Bylaws to his position description on the website. Perhaps clarifying the language on the website, making it less ambiguous.*

**Motion:** To review all the board position descriptions on the website in a timely manner (by year's end). **Moved by** Jeff, **seconded** by Heather.

**5.4 Fireworks in Grovenor**

**All**

- A community member contacted the board on what to do about a resident setting off fireworks near 142 street. Jeff will answer the email. Mariette to forward information to Jeff.

**5.5 Other new business**

**All**

- n/a

**6.0 Action Items update** (for items not yet covered)

- All items in process.
- Gerry did engage the City re rain barrels.
- Gerry understood that Learn to Skate would not go forward this year.

**7.0 Next meeting – February 01, 2022 ▪ 7:00 pm**

**Adjourned 9:02 pm**

\*Please see the November Income Statement included below.

## Profit and Loss

### Grovenor Community League

Date Range: Nov 01, 2021 to Nov 30, 2021



ACCOUNTS	Nov 01, 2021 to Nov 30, 2021
<b>Income</b>	
Advertising Income	\$60.00
Hall Rental Income	\$635.00
Program Income – Membership Dues	\$100.00
<b>Total Income</b>	<b>\$795.00</b>
<b>Total Cost of Goods Sold</b>	
	<b>\$0.00</b>
<b>Gross Profit</b>	
As a percentage of Total Income	<b>\$795.00</b> 100.00%
<b>Operating Expenses</b>	
Cleaning Services	\$437.50
Equipment Lease or Rental	\$223.97
Ice Making Expense	\$154.00
Rent Expense	\$250.00
Telecommunication/Broadband	\$101.85
Utilities	\$311.87
<b>Total Operating Expenses</b>	<b>\$1,479.19</b>
<b>Net Profit</b>	
As a percentage of Total Income	<b>-\$684.19</b> -86.06%