

**Attendees:** Heather Bolli, Vince Bowen, Brian Los, Bill Melenberg, Cam Worthing, Kersh Naidoo, Gerry O'Donnell, Peggy Ward, Ashley H.

**City:** Margaret Smith

Community Members: Vincent Tan

## 0.0 Call to order at 7:09pm

- Gerry offers a round table introduction as there are new & returning individuals at today's meeting.
- Intros and positions held are made by each of Gerry, Ashley, Heather, Bill, Peggy, Cam, Brian, Margaret, Vince B., Vincent T. and Kersh.
- Gerry thanks all for attending.

## 1.0 Approval of agenda for January 08, 2019

- Gerry tables agenda for changes/approval.
- Vince requests change to move 4.5 up to beginning
- Heather requests Programs be added to 6.7
- Brian requests adding Toboggan hill to 6.8
- Bill requests we discuss sorting/culling of the list for 5.0 - Action Item Update
- Vince B. moves to approve. Bill M. Seconds. Agenda approved.

## 2.0 Approval of minutes for November 06, 2018

- Gerry tables minutes for changes/approval.
- Bill M. moves to approve. Peggy W. seconds. Minutes approved

## 3.0 Reports

### 3.1 Vice President's report

**Gerry**

- Gerry notes a great AGM held in December and thanks to Margaret for helping make the election process smooth.
- Glad to see the rink generating good activity with Andrew doing a good job managing. His and the attendants time/services are appreciated.
- Gerry noted that as we have new and returning volunteers to the board, he wanted to ensure that at any point, if any one feels overwhelmed by a task, all they need to do is ask for help.
- He also thanks all new board members for contributing their time and for their individual contributions as outlined at both the AGM and Vol Appreciation event.

### 3.2 Treasurer's report

**Peggy**

- Peggy's last official report. We are spending less compared to previous year on most items. Rink however is slightly higher than previous year.
- Heather enquires about a budget for the programs – answer deferred to Programs 6.7

- Casino account – need to ensure there is sufficient funds to cover utilities, etc. until replenished by next round of funding.
- Balances as at Nov 30'18 included below.

**3.3 Civics report**

**Gerry**

- Gerry has reviewed all notifications sent by the City for variances, etc. Nothing of concern has been received.
- Indicates that if a concern is noted, it would be brought forth to the next board meeting or earlier via email.
- Most recent notices are circulated to attendees.

**3.4 City of Edmonton report**

**Margaret**

- Margaret advises of grant application deadlines
- CLIP – March 27'19
- CLOG April 24'19
- Raises question on dates for Abundant Communities Group and Dog Off Leash teams to come out
- Indicates that best to do two separate dates as need a half hour for each
- All indicated Abundant Communities best for Feb and Dog Off Leash in March – Margaret to confirm.

**4.0 Old business**

**4.1 Sports report**

**Rosa**

- The Indoor Soccer Season will be starting to wrap up at the end of the month/first week of April.
- The U7 Mixed team (Crozier) are enjoying their games. Their game consists of 20 Skills & Drills and then a 40 minute game.
- The U9 Boys team (Marshall) is in Tier 5X and is sitting in 4th currently. If they should end up as one of the top 2 teams in their tier, they will advance to City Finals.
- The U9 Girls team (Chaput) is in Tier 6 and tied for 3rd. The top 4 teams in each tier will advance to City Finals.
- The U17 Boys team (Ficko/Appleby) is currently in Tier 4 and in first. The top 4 teams will advance to City Finals.
- Registration for the Outdoor Soccer will start February 1st.
- Request to have soccer info place on social media

**4.2 Website position (Keaton) update**

**Heather**

- Heather updates that Keaton is no longer available.
- Allan indicated interest and agreed with Heather to assume responsibility of the role as discussed in email correspondence.
- Heather moves to nominate Allan Bly as Website Coordinator. Vince B. seconds. All in favour. Nomination approved.

- 4.3 Facilities status update (Hall) Vacant**
- Position is currently vacant and league is looking for a suitable candidate.
  - Ashley indicates that she has a contact that can support general maintenance (paid) for the league if required. She will send the contact particulars after the meeting.
- 4.4 Rec Centre and Ice Rinks update and Rentals Vacant**
- As above in 4.3.
- 4.5 Church Rental Agreement Ashley**
- Ashley brings forward several items for the board to consider
    - Who is the contact with Allan's departure? – Gerry/Kersh to act as points of contact in the interim. Vince offers to help as needed.
    - Issues with church group, she feels uncomfortable to be around, use of hall as storage, clean up issues, over staying scheduled bookings, last minute bookings, key issues, cooking, no contract in place, etc. Pictures have been taken that can be used in discussion.
  - Roundtable discussion amongst the board indicated best to proceed as follows:
    - Following lengthy discussion, there were several alternatives submitted for consideration such as i) meeting with the church group to discuss concerns and provide them with a letter outlining all concerns with a short timeframe for resolution; ii) set a policy that stipulates only events or programs that involved / benefitted Grovenor residents directly would be eligible for rental of the hall; iii) since the current contract had expired and the issues raised by Ashley have been ongoing for over a year, consider providing a few months' notice and discontinue the rental agreement.
    - Find out when we are committed to.
    - Issues need to be discussed with church group soon as possible. (Gerry/Kersh/Cam)
    - Contract with strict expectations/guidelines needs to be in place, with clear indication of consequences.
    - Rates need to be increased to standard pricing
  - Ashley enquired who is responsible for snow clearing by the hall. Noted that Andrew and rec center team should be completing, if not, they should be advised.
  - Supplies (Toilet paper/consumables) for rec center – Ashley will purchase and be reimbursed by league as required.
- 4.6 Emails to be set-up for Board - status update Rob**
- Rob not in attendance. No update rec'd.
- 4.7 Hall Sign - status update Brian**
- Brian updates to advise reflective lettering to be ordered.
  - Cost to be included in CLIP 2019.

- 4.8 Eaves trough repairs status update** **Brian/Bill**
- No update/progress.
  - Bill undertakes to make a second call to see if work can be completed prior to spring to avoid icing issues seen last year.
- 4.9 Contract policy update** **Heather**
- Expect update from pro bono lawyer at the end of the week on review of employment/rental/program contracts.
  - More can be shared at next meeting and we have to be patient as we are getting a reduced price/no cost review from lawyer.
- 4.10 2019 Casino status update** **Rosa**
- We have a few people signed up but require many more.
  - Request to have Casino Info placed on our social media/website/newsletter/sign
  - Bill will support calling previous volunteers.
  - Vince will ask school to place notice in School Zone
  - Gerry will ask Rosa to provide updated wording to advertise for casino volunteers to send to Heather, Rob and Vince for posting on website and social media.
  - Will ask Andrew to update sign (Bill or Vince?)
- 4.11 Other old business** **All**
- 5.0 Action Items update** (for items not yet covered) **All**
- See attached
- 6.0 New business**
- 6.1 Welcome new members** **Bill**
- 6.2 Approval of Toni Kowalczewski as new treasurer** **Gerry/Kersh**
- Nomination of Antoni Kowalczewski as Treasurer.
  - Peggy provides some related background information to Board and then moves to nominate Antoni Kowalczewski. Brian L seconds. All are in favour. Nomination is approved.
- 6.3 Draft 2019 Budget** **Gerry**
- Gerry presents annual budget for board to review, speaks to important items and circulates a copy for all to review.
  - Requests inputs and or questions.
  - Heather B moves to add \$1200 for 2019 Programs (see 6.7 below), Bill seconds, all are in favour, motion approved.
- 6.4 Draft 2019 Goals and Objectives** **Gerry**
- Gerry presents goals and objectives and speaks to important and ongoing items.

- Copy is circulated for all to review and requests questions/comments.
- Bill M moves to approve, Peggy seconds, all are in favour, motion approved.

**6.5 Proposal to collect membership fees at rinks** **Mariette/Brian**

- Gerry explained that Mariette had volunteered to implement an ongoing campaign at the rinks to interface with skaters who did not display current skate tags and request that they consider becoming a member of the community league; and provide them with a membership application forms to be completed with payment. Gerry advised that if there were any additional volunteers that would like to assist Mariette, they should contact her directly and offer their help. He had also previously asked Brian to drop off additional application forms with envelopes at the Rec centre for the attendants to provide to skaters without tags that they could drop off later at the hall mailbox. Brian advised that this had been done.
- Andrew will support this effort, however does not want cash kept on premises so will ask patrons to place their applications with cheques into the hall mailbox.

**6.6 Toboggan Hill** **Brian**

- Brian enquires on how we can make our hill bigger to have kids enjoy tobogganing without having to leave the community.
- Margaret to enquire what permits/plans etc. are required from the city to undertake this project.

**6.7 Programs** **Heather**

- Heather believes this will be more social than formal programs, regardless will bring people together and possibly get us more volunteers/board members with the following ideas:
  - Craft Night,
  - Family Day Skate (2-5 pm) w/snow doodling, luminary walk with LED's, hot choc
  - Bike Parade – decorate your bike – tie in with bike safety?
  - Garage Sale once a month in the summer – tie in with Big Bin/Spring Clean-up?
  - Dinner / Movie in the Park – July 12 or Aug 23 as tentative dates
  - Game Night at hall
  - Book Club at hall or various houses
  - Wine tasting event
  - Breakfast with EMS (Feb 18)
  - Grow Forward garden planting with more children involved

**6.8 Next meeting – February 05, 2019**

Grovenor Community League  
**Board of Directors Meeting**

**Minutes**

Grovenor Community Hall

January 08, 2019 • 7:00-9:00 pm

	Casino Account	6272.55
Grovenor Community League	General Account	101750.84
Reporting period: November	<b>Total Cash</b>	<b>108023.39</b>
	<b>2018 Balance</b>	<b>2017 Balance</b>
<b>Revenue</b>		
Uncategorized Income		227.13
Program Income – Membership Dues	380.00	60.00
Advertising Income		180.00
Hall Rental Income	910.00	895.00
<b>Total Revenue</b>	<b>1,290.00</b>	<b>1362.13</b>
<b>Operating Expenses</b>		
Repairs & Maintenance		3760.12
Telephone – Land Line	57.75	121.35
Bank Service Charges	3.75	11.25
Memberships & Dues		580.58
Swimming pass expenses	142.45	56.50
Insurance – Property		2,495.00
Utilities	628.77	662.45
Rink Shack Cafeteria		63.62
Contract Services	250.00	3,252.32
Soccer Expenses	383.93	29.16
Ice Maintenance Expense		1,214.20
Rink Shack Attendants	15.00	343.00
Ice Making Expense	1,274.00	2,061.00
Cleaning Services	267.72	514.79
Office Supplies	60.98	
Security System	150.00	
<b>Total Operating Expenses</b>	<b>3,234.35</b>	<b>15,165.34</b>
<b>NET</b>	<b>-1,944.35</b>	<b>-13,803.21</b>